

## CHAPTER-I

### CURRICULUM OF DIPLOMA PROGRAMMES

1.1 Diploma awarded by Institute of Para Veterinary Sciences (IPVS), LUVAS, Hisar will be:

a) **Veterinary and Livestock Development Diploma (VLDD)**

b) **Diploma in Veterinary Laboratory Technology (DVLТ)**

1.2 The minimum duration of each diploma programme shall be of two years.

1.3 The prescribed courses along with credit hours for each course shall be as under:

#### **Veterinary and Livestock Development Diploma (VLDD)**

##### **1<sup>st</sup> Year**

| <b>Sr. No</b> | <b>Course No.</b> | <b>Course Title</b>                            | <b>Cr. Hrs.</b> |
|---------------|-------------------|--|-----------------|
| 1             | VLDD-I            | Introductory Anatomy of Domestic Animals       | 1+1             |
| 2             | VLDD-II           | Introductory Physiology of Domestic Animals    | 1+1             |
| 3             | VLDD-III          | Elementary Principles of Animal Nutrition      | 1+1             |
| 4             | VLDD-IV           | Introduction to Livestock & Poultry Management | 2+1             |
| 5             | VLDD-V            | Introduction to Animal Breeding                | 1+1             |
| 6             | VLDD-VI           | Language skills in English                     | 2+1             |
| 7             | VLDD-VII          | Basic Concepts of Pharmacy and Pharmacology    | 3+1             |
| <b>Total</b>  |                   |  | <b>11+7</b>     |

**2<sup>nd</sup> Year**

| <b>Sr. No.</b> | <b>Course No.</b> | <b>Course Title</b>   | <b>Cr. Hrs.</b> |
|----------------|-------------------|---|-----------------|
| 1              | VLDD-VIII         | Elementary AH Extension                                     | 1+1             |
| 2              | VLDD-IX           | Introduction to Livestock Products Technology               | 1+0             |
| 3              | VLDD-X            | Elementary Medicine   | 3+1             |
| 4              | VLDD-XI           | Introduction to Surgical Procedures                         | 2+1             |
| 5              | VLDD-XII          | Introduction to Reproductive Disorders                      | 2+1             |
| 6              | VLDD-XIII         | Introduction to Reproduction, AI and Storage of Semen       | 1+1             |
| 7              | VLDD-XIV          | Introduction to Clinical Procedures & Animal Farm Practices | 0+6             |
| <b>Total</b>   |                   |   | <b>10+11</b>    |

**Diploma in Veterinary Laboratory Technology  
(DVLT)**

**First Academic Year, Session-I**

| <b>Sr. No.</b> | <b>Course No.</b> | <b>Course Title</b>   | <b>Cr. Hrs.</b> |
|----------------|-------------------|---|-----------------|
| 1              | DVLT-I            | Techniques in Anatomy   | 1+1             |
| 2              | DVLT-II           | Management and Diagnostic Sampling of Laboratory Animals            | 1+1             |
| 3              | DVLT-III          | Techniques in Biochemistry and Biotechnology                        | 0+2             |
| 4              | DVLT-IV           | Laboratory Management and Professional Ethics                       | 1+1             |
| 5              | DVLT-V            | Techniques in Clinical Parasitology-I                               | 1+1             |
| 6              | DVLT-VI           | Techniques in Surgery and Diagnostic Imaging-I                      | 1+1             |
| 7              | DVLT-VII          | Restraints and Handling of Domestic Animals and Diagnostic Sampling | 1+1             |
| 8              | DVLT-VIII         | Occupational Hazards and Environmental Management                   | 1+1             |
| <b>Total</b>   |                   |   | <b>7+9</b>      |

**First Academic Year, Session-II**

| <b>Sr. No.</b> | <b>Course No.</b> | <b>Course Title</b>                                     | <b>Cr. Hrs.</b> |
|----------------|-------------------|---|-----------------|
| 1              | DVLT-IX           | Techniques in Histology                                 | 1+1             |
| 2              | DVLT-X            | Techniques in Pharmacology                              | 0+1             |
| 3              | DVLT-XI           | Techniques in Physiology                                | 0+2             |
| 4              | DVLT-XII          | Techniques in Clinical Microbiology-I                   | 1+1             |
| 5              | DVLT-XIII         | Techniques in Clinical Parasitology-II                  | 1+1             |
| 6              | DVLT-XIV          | Techniques in Surgery and Diagnostic Imaging-II         | 1+1             |
| 7              | DVLT-XV           | Collection, Processing and Analysis of Clinical Samples | 0+4             |
| 8              | DVLT-XVI          | Zoonosis, Public Health and Epidemiology                | 1+1             |
| <b>Total</b>   |                   |   | <b>5+12</b>     |

**Second Academic Year, Session-I**

| <b>Sr. No.</b> | <b>Course No.</b> | <b>Course Title</b>                                     | <b>Cr. Hrs.</b> |
|----------------|-------------------|---|-----------------|
| 1              | DVLT-XVII         | Techniques in Feed Analysis                             | 1+1             |
| 2              | DVLT-XVIII        | Basic Information Technology                            | 1+1             |
| 3              | DVLT-XIX          | Techniques in Clinical Microbiology-II                  | 1+1             |
| 4              | DVLT-XX           | Dairy and Meat Technology                               | 0+2             |
| 5              | DVLT-XXI          | Techniques in Clinical Pathology                        | 1+1             |
| 6              | DVLT-XXII         | Collection, Processing and Analysis of Clinical Samples | 0+4             |
| <b>Total</b>   |                   |   | <b>4+10</b>     |

**Second Academic Year, Session-II**

| <b>Sr. No.</b> | <b>Title</b>   | <b>Cr. Hrs.</b> |
|----------------|--|-----------------|
| 1              | Practical/ Professional Training in Diagnostic Laboratories – 12 weeks | 1+0             |

## **2. TEACHING SYSTEM**

- 2.1 Annual system of examination will be followed for the diploma programmes.
- 2.2 The medium of instruction will be English.
- 2.3 Date of commencement and completion of academic year shall be as per approved academic calendar.
- 2.4 The exit examination will be conducted by LUVAS, Hisar for the VLDD students who have successfully passed all the courses of first and the second academic years with effect from students admitted in the academic session 2024-25 and onwards.

## **3. ACADEMIC YEAR AND CALENDAR**

- 3.1 Academic Year shall comprise of 32 weeks excluding examination days. The Director, Institute of the Para-Veterinary Sciences will issue Academic Calendar for the next year in the annual break of the previous academic year.

## **4. ENROLMENT AND PAYMENT OF FEES AND DUES**

- 4.1 At the beginning of each academic year, a student shall enroll as per approved academic calendar on prescribed date(s). The students will be enrolled on the deposition of fees and dues on the due date as prescribed in the Academic Calendar of the year.
- 4.1A The first-year students having supplementary in annual examinations will be enrolled in 2<sup>nd</sup> year on the prescribed date(s) as per Academic Calendar.
- 4.2 If a student fails to enroll on the scheduled date(s) notified for the purpose, enrolment may be allowed by the Director, IPVS with late fee of Rs.200/- per day up to 15 days. No registration shall be permissible after 15 days of the commencement of classes on any ground, whatsoever may be the reason.
- 4.3 No attendance benefit for the late registration shall be allowed. Late registration shall be at the risk and responsibility of the student to maintain the required attendance.
- 4.4 Normally enrolment is not permissible in absentia. However, the Director, IPVS may allow registration to a student who abstains himself/herself with prior approval of the Director due to unavoidable reasons and on payment of a fee of Rs. 500/- extra on due date.
- 4.5 The Director, IPVS may refuse/cancel registration of a student who has indulged in act(s) of indiscipline or gross misconduct.
- 4.6 A student who does not get himself/herself enrolled within the scheduled period as per rule will be automatically dropped from the institute roll.

- 4.7 The Principal of the Private Affiliated College /Institute will submit the class wise list of enrolled students along with duly signed enrolment slip (Annexure-1) within one month from the scheduled date(s) of enrolment to Director, IPVS, LUVAS, Hisar.

## **5. ATTENDANCE REQUIREMENT**

- 5.1 Minimum requirement of attendance shall not be less than 75% (including attendance benefit, if any) of scheduled theory & practical classes separately, in each examination paper annually.
- 5.2 Attendance benefit for absence to the maximum period of 15 instructional days in an academic year shall be admissible for participation in co-curricular activities (cultural and sports) or on medical grounds. Prior permission of the Director IPVS/Dean/Principal concerned for participation in co-curricular activities (Cultural and Sports) will be required. The student has to submit their relevant medical proof for availing the attendance benefit along with the request at the earliest but not later than last day of classes. While granting permission, the Director, IPVS/Dean/Principal shall inform all the instructors of Diploma Programmes regarding period for which attendance benefit has been allowed to the student(s). For such cases, the percentage of the attendance shall be calculated after excluding the period of absence from the scheduled theory/practical classes.
- 5.3 A student having attendance below 75% in any of the courses (theory and practical separately) shall not be permitted to appear in the annual examination of the respective course(s) and shall be declared fail in that/those course(s).)
- 5.4 Percentage of attendance of a student in a paper shall be computed on the basis of the total number of theory and practical classes separately scheduled between the date of commencement of instructions and date of closing of instructions irrespective of the date of enrolment.
- 5.5 Maintenance of attendance record: -
- Instructor(s) shall maintain a record of the student attendance in each course taught by him/her for theory and practical separately in a register/ e-gov. prescribed for the purpose.
  - It is the duty of each student to ensure his/her regularity in the classes. The monthly attendance of the class shall be displayed by the instructor concerned on the notice board of the concerned department/college/Director, Institute of Para Veterinary Sciences through the Principal/ Officer In charge/ Nodal Officer of Diploma programme.
  - At the end of year, the instructor(s) shall notify the consolidated attendance of the course(s) taught by him/her after giving benefit of

attendance, if any, and submit the same to the Dean/ Principal/ In-charge/ Nodal Officer of Diploma programme.

## **6. DISCONTINUATION AND RE-ADMISSION**

- 6.1 A VLDD student who for some compelling circumstances had to discontinue the course, with the permission of the Director, Institute of Para Veterinary Sciences during the currency of the year may be readmitted by the Director, Institute of Para Veterinary Sciences in the same class during the immediate next academic year and once only. In case of DVLTT student he/she will be readmitted in the same Session during the immediate next academic year and once only.
- 6.2 If a student of 1<sup>st</sup> year fails to maintain at least 33% of attendance in aggregate, he/she will be dropped from the roll of institute by Director, Institute of Para Veterinary Sciences.
- 6.3 If a diploma student who for some compelling circumstances has to leave the course, with the permission of the Director, Institute of Para Veterinary Sciences during the currency of the year, in such case the college will not charge any fee/fund from the student for the next year.

## **7. EXAMINATION**

- 7.1 Examination of courses shall be conducted at the end of each academic year by the respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute as per the annual paper schedule given below.

### **List of papers for Annual Examination of VLDD 1<sup>st</sup> Year**

| <b>Paper No.</b> | <b>Course No.</b> | <b>Cr. Hrs.</b> | <b>Theory</b> | <b>Practical</b> | <b>Remarks</b>   |
|------------------|-------------------|-----------------|---------------|------------------|--|
| Paper-1          | VLDD-I            | 1+1             | 60            | 40               | Student has to pass in theory and practical separately |
| Paper-2          | VLDD-II           | 1+1             | 60            | 40               |  |
| Paper-3          | VLDD-III          | 1+1             | 60            | 40               |  |
| Paper-4          | VLDD-IV           | 2+1             | 60            | 40               |  |
| Paper-5          | VLDD-V            | 1+1             | 60            | 40               |  |
| Paper-6          | VLDD-VI           | 2+1             | 60            | 40               |  |
| Paper-7          | VLDD-VII          | 3+1             | 60            | 40               |  |

**Total Marks = 700**

### List of papers for Annual Examination of VLDD 2<sup>nd</sup> Year

| Paper No. | Course No. | Cr. Hrs. | Theory | Practical | Remarks  |
|-----------|------------|----------|--------|-----------|--|
| Paper-8   | VLDD-VIII  | 1+1      | 60     | 40        | Student has to pass in theory and practical separately |
| Paper-9   | VLDD-IX    | 1+0      | 100    | -         |  |
| Paper-10  | VLDD-X     | 3+1      | 60     | 40        |  |
| Paper-11  | VLDD-XI    | 2+1      | 60     | 40        |  |
| Paper-12  | VLDD-XII   | 2+1      | 60     | 40        |  |
| Paper-13  | VLDD-XIII  | 1+1      | 60     | 40        |  |
| Paper-14  | VLDD-XIV   | 0+6      | -      | 100       |  |

**Total Marks = 700**

**Grand Total = 1400**

### List of papers for Annual Examination of DVLT 1<sup>st</sup> year

| Paper No. | Course No.             | Cr. Hrs.    | Theory |    | Practical |    |  |
|-----------|------------------------|-------------|--------|----|-----------|----|--|
| Paper-1   | DVLT-I and DVLT-IX     | 1+1 and 1+1 | 30     | 30 | 20        | 20 | Total marks in each paper are 100 (Theory, 60/30+ practical, 40/70). Minimum pass marks will be calculated in each paper from combined marks of both. Student has to pass in theory and practical examinations separately. |
| Paper-2   | DVLT-II and DVLT-X     | 1+1 and 0+1 | 30     | -  | 20        | 50 |  |
| Paper-3   | DVLT-III and DVLT-XI   | 0+2 and 0+2 | -      | -  | 50        | 50 |  |
| Paper-4   | DVLT-IV and DVLT-XII   | 1+1 and 1+1 | 30     | 30 | 20        | 20 |  |
| Paper-5   | DVLT-V and DVLT-XIII   | 1+1 and 1+1 | 30     | 30 | 20        | 20 |  |
| Paper-6   | DVLT-VI and DVLT-XIV   | 1+1 and 1+1 | 30     | 30 | 20        | 20 |  |
| Paper-7   | DVLT-VII and DVLT-XV   | 1+1 and 0+4 | 30     | -  | 20        | 50 |  |
| Paper-8   | DVLT-VIII and DVLT-XVI | 1+1 and 1+1 | 30     | 30 | 20        | 20 |  |

**Total Marks = 800**

### List of papers for Annual Examination of DVLТ 2<sup>nd</sup> year

| Paper No. | Course No. | Cr. Hrs. | Theory |   | Practical |   |  |
|-----------|------------|----------|--------|---|-----------|---|--|
| Paper-9   | DVLТ-XVII  | 1+1      | 60     | - | 40        | - | Total marks in each paper are 100 (60+40). Minimum pass marks will be calculated in each paper from combined marks of both. The student has to pass in theory and practical examinations separately. |
| Paper-10  | DVLТ-XVIII | 1+1      | 60     | - | 40        | - |  |
| Paper-11  | DVLТ-XIX   | 1+1      | 60     | - | 40        | - |  |
| Paper-12  | DVLТ-XX    | 0+2      | -      | - | 100       | - |  |
| Paper-13  | DVLТ-XXI   | 1+1      | 60     | - | 40        | - |  |
| Paper-14  | DVLТ-XXII  | 0+4      | -      | - | 100       | - |  |

**Total Marks = 600**

**Grand Total = 1400**

- 7.2 Examinations will be held annually for both VLDD and DVLТ courses. However, in DVLТ, Second Academic Year examination will be held after completion of course work of Academic Session-I prior to start of Practical/ Professional Training in Diagnostic Laboratories.
- 7.3 Passing in all the papers is mandatory for a student for enrolling in professional training in case of DVLТ.
- 7.4 The professional training will be considered as cleared, subject to production of a satisfactorily completion certificate from the concerned department. In the event of unsatisfactory report, he/she will have to repeat the training in the particular department.
- 7.5 Duration of each theory paper will be of at least two hours.
- 7.6 Theory paper of each course shall comprise of objective as well as subjective type of questions with minimum 50% weightage to subjective type of questions.
- 7.7 A preparatory leave for a maximum of 5 days may be allowed before final examinations.
- 7.8 **Mode of Examination:**
  - 7.8.1 Annual/Supplementary examinations of all the VLDD students (LUVAS as well as affiliated private Institutes/ Colleges) will be conducted on the same dates and time as per the common date sheet.
  - 7.8.2 Examinations will be conducted at LUVAS Campus for constituent college and at respective affiliated private Institute/College.
  - 7.8.3 The supplementary examination(s), will be conducted by respective Dean/ Principal/ Controller of Examinations, LUVAS/Private Affiliated College /Institute as per the common date sheet.



- 7.8.4 The soft copy of question papers will be supplied by the COE, LUVAS to respective Dean/ Principal/ In-Charge of Constituent/Private Affiliated College /Institute. The evaluation and compilation of result will be got done by the respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute and result will be declared by the respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute. The copy of the result will be submitted simultaneously to the Director, IPVS, LUVAS.
- 7.8.5 Date sheet will be supplied by the COE, LUVAS whereas; seating plan, duty of staff, etc. will be prepared/ assigned by respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute.
- 7.8.6 Refreshment for the staff on duty will be provided by respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute.
- 7.8.7 Remuneration to the staff on duty will be paid as per the approved rates by the respective affiliated colleges/institutes.
- 7.8.8 Funds for all these activities will be provided / arranged by respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute.
- 7.8.9 The respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute shall be responsible for annual/supplementary examinations in co-ordination with Director, IPVS. The COE, LUVAS shall notify the date sheet for annual/supplementary theory and practical examinations to the respective Dean/ Principal/ In-Charge of Constituent/Private Affiliated College /Institute at least 15 days before the start of examinations for the information of students and others concerned as per schedule in the academic calendar.
- 7.8.10 Student(s) will be allowed to appear in annual/supplementary examinations only with valid admit card(s) issued by respective Dean/ Principal/ In-Charge of Constituent/Private Affiliated College /Institute.
- 7.8.11 No candidate will be allowed to leave the examination hall before half time after the commencement of examination.
- 7.9 It shall be the responsibility of the teacher(s)/instructor(s) to ensure that the theory and practical schedule of each course is distributed to the students at the beginning of each course. The nodal officer/In-charge/ Principal shall ensure that the schedule is adhered to and alternate arrangements are made to cover up the loss in case of any eventualities of unavoidable reasons that lead to non-adherence of the above schedule. University is delegated to summon any record concerning education, scrutiny, examination, evaluation, academic, extracurricular activity, admission matter etc. from permanent affiliated institutes/ college/ trust/ society.
- 7.10 The question papers for annual/supplementary theory examination(s) shall be invited by the COE, LUVAS from appointed paper setter(s). Paper setter shall be provided the syllabus including detailed course outline. Paper setter shall prepare two sets of question paper, one each for annual and supplementary examinations. The soft copy of question paper will be supplied by the COE at an appropriate time to the respective Dean/ Principal/ COE of

Constituent/Private Affiliated College /Institute for getting requisite number of copies made under his/her supervision by maintaining complete secrecy. Sealed packets containing these copies will be delivered to the examination superintendent which shall be opened in the examination hall in the presence of invigilator(s) just before the start of examination.

#### 7.11 Format of question paper:

| Q. No.                                   | Type of Question  | Marks Allotted       |
|--|---|----------------------|
| <b>Section- 1 (Objective questions)</b>  |   |                      |
| 1  | True/False  | 10 x 0.5= 5          |
| 2  | Fill in the blanks  | 10 x 0.5= 5          |
| 3  | Match the Followings  | 10 x 0.5= 5          |
| 4  | Multiple type/ choice questions   | 10 x 0.5= 5          |
| 5  | Definitions   | 5 x 1= 5             |
| 6  | Enlist/ Examples/ Enumerate/ Functions/ Doses/ Indications/ Composition | 5 x 1= 5             |
| <b>Section-II (Subjective Questions)</b> |   |                      |
| 7  | Do as Directed/ Differentiate   | 5 x 2= 10            |
| 8  | Write Short Notes   | 4 x 2.5= 10          |
| 9  | One Long Question/<br>Two parts (5 Marks each) with one choice          | 1 x 10/<br>2 x 5= 10 |
| <b>Maximum Marks</b>                     |   | <b>60</b>            |

#### 7.12 Marks Distribution:

7.12.1 Marks distribution for course No. VLDD XIV (0+6 Credit hour) prescribed for second year academic programme of VLDD

Maximum Marks: 100

- Performance/practical/task/result interpretation = 25 marks
- Record/copy = 15 marks
- Viva = 15 marks
- Quiz (Written) = 15 marks
- Experiment Protocol/material/method (written) = 15 marks
- Spotting = 15 marks

7.12.2 Marks distribution for Practical Examination of various courses prescribed for First and second year academic programme of Diploma Courses.

Maximum Marks: 40

- Performance/practical/task/result interpretation = 05 marks
- Record/copy = 05 marks
- Viva = 05 marks

- Quiz/Experiment Protocol/material/ method(written)/ Diagram = 15 marks
- Spotting = 10 marks

## **8. EVALUATION AND DECLARATION OF RESULT**

- 8.1 To pass a paper, a student shall be required to secure a minimum of 40% marks in Theory and Practical separately otherwise he/she will be declared fail in that paper.
- 8.2 Evaluation of answer books of theory paper(s) will be got done by respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute from the concerned faculty and the evaluation of practical paper(s) will be got done by the concerned instructor(s)/department/college and total marks showing details of marks in theory and practical paper(s) will be submitted by the instructor(s) to the respective Principal/In-charge VLDD/Nodal Officer of diploma courses. The final result will be declared by the respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute and the same will be sent simultaneously to the Director, IPVS as per guidelines of the academic calendar. The result has to be submitted at portal of E-Governance, LUVAS.
- 8.3 Answer sheets for all theory and practical papers shall be deposited to the Dean/ Principal/In-charge of the respective college/institute and will have to be preserved as per rules of LUVAS.
- 8.3A Remuneration for evaluation of theory answer sheets will be paid by respective college/institute as per the approved rates of LUVAS.
- 8.4 Destruction of old records:**
  - 8.4.1 The record relating to Admissions/VLDD Entrance Test and Diploma examinations shall be destroyed after six months of the declaration of the result, subject to the condition that before the record is disposed of, proper lists will have to be prepared / maintained with the following certificates: (i) that no request/representation of any student is pending; (ii) that no court case/enquiry/RTI is pending; (iii) that no case (like copying/ impersonation etc.) against any student is pending. Director, IPVS can check examination record (theory and practical) at any time up to six months after declaration of result.
  - 8.4.2 Examination record (theory and practical) will consist of question papers along with keys received from examiners, attendance sheets, correspondence with the examiners, award list, answer sheets of theory and practical examinations.
  - 8.4.3 The record relating to Attendance Register of the students shall be destroyed after six months of annual examinations subject to the conditions provided under Rule 14 A(1) of University Calendar Volume II.

#### 8.5 Grace marks:

- 8.5.1 A benefit of maximum 5 grace marks (theory and practical together) may be allowed by the Director, IPVS/ respective Dean/ Principal of Private Affiliated College. For this purpose, theory and practical of a paper shall be treated as a single unit for that particular paper. However, the grace marks will be given firstly in the paper in which minimum grace marks are required to pass the course, so that maximum number of papers can be covered. Benefit of Grace Marks shall not be given for a paper or part thereof of examination(s) missed by a student.
- 8.5.2 Provision of grace marks in results shall also apply to supplementary examinations.

### 9. REPEAT / SUPPLEMENTARY EXAMINATION

- 9.1 A student of first year failing in any number of courses will be promoted to the second year and he/she shall be allowed to appear in supplementary examinations irrespective of number of failed courses-. A student of second year failing in any number of courses will not have to register again for the second year and he/she shall be allowed to appear in supplementary examinations irrespective of number of failed courses.
- 9.2 If the attendance of a student in a particular course is less than 75%, then Supplementary will be awarded in that course.
- 9.3 Supplementary examination will be conducted after 30 days of announcement of result. Result of supplementary examination(s) will be declared within 10 days of conduct of examination(s). In case a student still fails to clear/pass the course(s) he/she may appear during next annual examinations/ supplementary examinations as non-teaching course as per rule 9.3A. The supplementary examination of Second Academic Year in case of DVLT will be conducted within a week after the declaration of result of Session-I of second academic year in a similar manner as above.
- 9.3A The students who could not pass in supplementary examinations may appear during next annual examinations/ supplementary examinations as non-teaching course (s) in the failed subject(s) after paying the supplementary examination fee. Such students need not to enrol in the college for these subjects, however, they have to submit supplementary examination form and deposit the supplementary examination fee in their respective colleges.
- 9.4 Examination fees to be charged from students:
- 9.4.1 Annual Examination fees- Rs. 3000/- or as prescribed from time to time. A sum of Rs. 2000 will be deposited in the account of Director, IPVS and remaining Rs. 1000 will be retained by the respective college/institute. The annual examination fees for the subsequent years will be deposited to Director, IPVS/ respective Dean/ Principal/ In-Charge of Constituent/Private Affiliated College /Institute as above.

9.4.2 Fee for supplementary examination will be Rs. 500/- per paper or as prescribed from time to time. Supplementary examination fee Rs. 500/- for each attempt in respect of VLDD students of LUVAS will be deposited in bank account of Director, IPVS, whereas; for affiliated private institute/college, a sum of Rs. 300/- will be deposited in the account of Director, IPVS and remaining Rs. 200/- will be retained by the respective college/institute.

9.4.3 Certificate verification fee as prescribed by concerned Board from time to time.

## **10. PROFESSIONAL TRAINING (DVLТ)**

After completion of course work of Session-I of second academic year, each student of DVLТ has to attend a practical/ professional training for a minimum duration of 12 weeks. The training can be done at one or more institute/ laboratory. At the end of professional training, the student has to produce daily diary and attendance-cum-performance certificate from the institute(s)/ laboratory attended. Thereafter, the student shall present the work undertaken along with report during the professional training which will be assessed by the committee duly constituted by the Director, Institute of Para Veterinary Sciences. The performance of the student shall be graded as satisfactory or unsatisfactory. Satisfactory completion of professional training is an essential requirement for the award of concerned Diploma. However, if a student is awarded unsatisfactory grade in professional training, he/she shall have to repeat the same to the extent to be recommended by the committee.

## **11. SCRUTINY/RE-TOTALING AND RECTIFICATION OF ERROR**

- 11.1 There is no provision of re-evaluation of answer books. However, a student may be allowed to get any theory paper scrutinized for retotalling and for unmarked question, if any. Answer book(s) may be shown to the student without charging any fees.
- 11.2 For scrutiny, a candidate shall have to apply to respective Principal/ Nodal Officer/ In charge, Diploma Programme within 7 days of the declaration of result as per university rules.
- 11.3 The respective Dean/ Principal/ In-Charge of Constituent/Private Affiliated College /Institute shall arrange the scrutiny of marks, answer book(s) by the Screening Committee constituted by respective Dean/ Principal/ COE of Constituent/Private Affiliated College /Institute. Scrutiny/retotalling is applicable only for theory papers examinations.
- 11.4 In case, the total is found to be incorrect, the same will be corrected and the result will be revised (even if, it is towards lower side). If, however, any question is found to be unchecked by the examiner, the answer book will be sent to the examiner for doing the needful and the result will be revised accordingly, if there occurs any change in the marks.

11.5 No representation will be entertained about the outcome of the Scrutiny/retotalling of the result.

## **12. RESIDENTIAL REQUIREMENTS**

A student may avail multiple chances to pass the supplementary examinations. However; total residential requirement for the diploma course will not exceed six years in any case.

A minimum of two years residential requirement will be must for the award of diploma.

## **CHAPTER-II**

### **FEES & OTHER DUES/FUNDS/CHARGES**

The tuition fees/ examination fees/ supplementary examination fees, other fees/dues/charges/ funds etc., as decided by LUVAS for a particular Academic Year, will be paid by the Diploma students for that Academic Year. No student will be allowed to take up regular/supplementary examination unless he/she has deposited the required examination fees.

## **CHAPTER-III**

### **LIBRARY RULES**

Library Rules shall be applicable to diploma students of constituent college of LUVAS Hisar as per CHAPTER IV of University Calendar Volume II.

## **CHAPTER-IV**

### **AWARD OF SCHOLARSHIPS, STIPENDS AND MERIT STIPENDS TO DIPLOMA STUDENTS OF CONSTITUENT COLLEGE OF LUVAS**

1. LUVAS Merit Scholarship is available to the students admitted against the Haryana Resident seats only.

2. Total number and value of the scholarship/stipends and merit stipends for different classes in different programmes will be as sanctioned by the Board of Management from time to time and published in the prospectus.
3. These awards are subject to the condition that the recipient(s) will pursue his/her studies with diligence and industry and that he/she will abide by the disciplinary and other rules of the university/ college/ hostel. If he/she is found to be irregular in attendance or negligent in his/her studies, or found to be guilty of indiscipline or misconduct, the scholarship, stipend and merit stipend may be withdrawn by the Dean/ Director, Institute of Para Veterinary Sciences for a specified period.
4. No scholarship/ merit stipend/ stipend be paid to the students for the period of:
  - i) Their wilful absence from the classes or going on strike and for absenting from classes/examinations.
  - ii) Closing of the University/ College as a consequence of indiscipline.
  - iii) If attendance is below required percentage, no payment to be made for that month.
5. When a student is placed on conduct probation, he/she shall be ineligible for the award from the date on which he/she was placed on conduct probation. The monetary loss entailed in such forfeiture shall be permanent and no arrears will be payable subsequently on his/her being restored to good standing, provided that, he/she is otherwise eligible for such monetary benefit. Such benefit shall be restored to him/her from the date on which he/she ceases to be on conduct probation and is restored to good standing.
6. Award of a scholarship/fellowship/ stipend does not exempt the recipient from the payment of tuition and other fees to the College/ University/ Hostel. It will also not debar him/her from being given the benefit of a full or half fee concession, if any, in tuition fees.
7. The recipient of a scholarship from the University will not be eligible for any other fellowship/ stipend or other form of monetary assistance/ duty pay from the university or from any other source. But a student receiving a scholarship shall not be debarred from a loan scholarship or other form of financial assistance from any other source provided that if he/she gets such assistance while holding a university scholarship, he/she shall communicate this information to Director, Institute of Para Veterinary Sciences. Failure to do so shall be deemed a breach of discipline. Similarly, a student holding merit

scholarship be allowed to avail National Sports Talent Scholarship etc. if granted on sports merit.

8. Merit list for payment of scholarship for first year Students will be prepared on the basis of merit in the entrance test of admission. Scholarships/ stipends shall be awarded to 25% of VLDD and DVLT students admitted against Haryana Resident seats only. Provided further that if the merit of two or more students remains the same, percentage of marks in qualifying examination shall be considered. If still there is tie, then the amount will be divided equally. Subsequently, the scholarship of second year students shall be awarded on the basis of merit list, which shall be prepared on the basis of performance of first year. No scholarship will be awarded to a student who happens to obtain less than 60% marks in aggregate or fail in any course in the first attempt. If the relative merit of first year of **two** or more students happens to be the same then the amount of scholarship will be equally distributed between/ among them. However, if the relative merit of two or more students is same and both boy and girl are there then the higher admissible amount of scholarship will be equally distributed between/among them.
9. All the scholarships shall be paid for one academic year during first year and up to the last date of scheduled date of professional training in case of VLDD/DVLT Academic calendar during second year.

## **CHAPTER-V**

### **RULES FOR THE STUDENTS' AID FUND**

Rules for the students' aid fund shall be applicable to diploma students of constituent college of LUVAS Hisar as per CHAPTER VIII of University Calendar Volume II.

## **CHAPTER-VI**

### **STUDENTS' WELFARE FUND**

Students' welfare fund rules shall be applicable to diploma students of constituent college of LUVAS Hisar as per CHAPTER IX of University Calendar Volume II.



## **CHAPTER-VII**

### **RULES FOR CANCELLATION/CONFISCATION OF DIPLOMA CERTIFICATE**

As per CHAPTER XVI of University Calendar Volume-II

## **CHAPTER-VIII**

### **AMALGAMATED FUND RULES**

Amalgamated fund rules shall be applicable to diploma students of constituent college of LUVAS Hisar as per CHAPTER XII of University Calendar Volume II.

## **CHAPTER-IX**

### **RULES REGARDING ENFORCEMENT OF STUDENTS DISCIPLINE & GOOD BEHAVIOUR**

As per CHAPTER XIV of University Calendar Volume-II

## **CHAPTER-X**

### **RULES REGARDING ISSUE OF REVISED DOCUMENTS**

As per CHAPTER XVII of University Calendar Volume-II

## **CHAPTER-XI**

### **FEES FOR VARIOUS CERTIFICATES**

As per CHAPTER XVIII of University Calendar Volume-II applicable to diploma certificates/ documents also.

## **CHAPTER-XII**

### **PROVISION OF WRITER IN THE EXAMINATION**

As per CHAPTER XIX of University Calendar Volume-II

## **CHAPTER-XIII**

### **HOSTEL RULES**

Hostel Rules shall be applicable to diploma students of constituent college of LUVAS Hisar as per CHAPTER X of University Calendar Volume II.

## **CHAPTER-XIV**

### **RULES RELATING TO THE PROCESS OF UNFAIR MEANS CASES AND PENALTIES THEREOF**

Rules and Process for Unfair mean cases as per CHAPTER XV of University Calendar Volume II shall be applicable. However, penalty shall be as follow for diploma courses.

#### **Penalty:**

Student shall be awarded 'Zero mark' in all the examination papers if use of unfair means is established in even one examination paper.

## **CHAPTER-XV**

### **Provision of Exit Examination only for VLDD programme**

#### **1. Eligibility Criteria for the Exit Examination**

- **Completion of Required Coursework:** Candidate must have successfully completed all the courses of first year and second year of the Veterinary Livestock Development Diploma programme.
- **Minimum Grade Requirement:** Candidates must have attained a minimum passing percentage (40%) in all courses required for the programme.
- **Completion of Practical Requirements:** Candidates must have completed and passed all mandatory practical examinations in the VLDD programme.

## 2. Examination Structure

- **Written Examination:**

- **Format:** The examination will consist of 150 multiple-choice questions (MCQs) conducted in paper-and-pen format using an OMR sheet.
- **Content:** The examination will assess knowledge across all subjects, with approximately 40% of the content from the courses of first year courses and approximately 60% from the courses of second year.
- **Duration:** The duration of examination will be 3 hours.
- **Venue:** The examination will be held in Hisar and will be organized by LUVAS, Hisar.
- **Conduction of examination:** The examination will be conducted by Controller of Examination, LUVAS, Hisar. All the arrangements (invitation of applications, allotment of roll numbers, sitting plan, paper setting, paper evaluation, result notification etc.) of exit examination will be made by the Controller of Examination, LUVAS, Hisar

## 3. Examination Conduct and Rules

- **Code of Conduct:**

- **Academic Integrity:** Strict adherence to academic integrity is required, with a zero-tolerance policy for cheating, or misconduct etc.
- **Time Management:** Candidates are expected to arrive on time and follow the schedule for each section of the examination.
- **Examination Materials:** Unauthorized use of textbooks, notes, or electronic devices is strictly prohibited.

## 4. Grading and Results

- **Pass Mark:** A minimum score of 40% is required to pass the examination.
- **Diploma Certificate:** The Veterinary Livestock Development Diploma awarded by Director, IPVS will be valid for applying to various services in both government and private institutions. Internal marks will contribute 50% to the final grade (25% from the first year and 25% from the second year), with the other 50% based on the exit examination.

## 5. Retake Policy

- **Failure:** If a candidate fails in the exit examination, he/she will be allowed to appear in the next exit examination. The exit examination will be conducted twice a year.
- **Maximum Retakes:** There will be no limit on the number of retakes.

## 6. Certification

- **Certification:** Candidates who pass the exit examination and meet all programme requirements will receive the Veterinary Livestock Development Diploma from the Director, IPVS. This diploma will be recognized by relevant professional bodies for service and employment purposes etc.

## 7. Monitoring and Evaluation of the Examination Process

- **Review and Updates:** The Director, IPVS will regularly review and update the examination regulations to ensure they remain relevant and aligned with field conditions and advancements in veterinary science.

## **8. Special Considerations**

- **Emergency Protocols:** The exit examination will be conducted twice a year (every six months). No separate examination sessions will be offered for candidates who are unable to attend due to illness or emergencies.
- Candidates who do not pass all supplementary examinations by end of the second year will not be allowed to appear in the exit examination. They can only appear in the exit examination once they have passed all supplementary examinations.
- The exit examination will be conducted immediately after the supplementary examinations as per schedule of academic calendar.

## **9. Exit Examination fee**

The fee for the exit examination is Rs. 1000/- per student. If a student does not pass the examination, they will be required to pay Rs. 1000/- as examination fee for each subsequent attempt.

## **DISCLAIMER**

The statements made in this booklet and other information contained herein are believed to be correct at the time of publication. However, the University reserves the right to make, at any time without notice, changes in and addition to the Rules and Regulations Governing Diploma Courses or any other information or statements/rules contained in this booklet. No responsibility shall be accepted by the University for hardship or expense incurred by its students or any other person for such changes, additions, omissions, or errors, no matter how they are caused.

*Annexure-1*

**LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES  
INSTITUTE OF PARA VETERINARY SCIENCES**

**Enrolment/Registration Slip**

(Academic Year ..... )

Name of College .....

**Veterinary & Livestock Development Diploma (VLDD) Course**

|        |   |               |  |
|--------|---|---------------|--|
| Name:  |   | Admission No. |  |
|        |   |               |  |
| Class: | 1 <sup>st</sup> year readmitted/2 <sup>nd</sup> year (provisional)/2 <sup>nd</sup> year/2 <sup>nd</sup> year readmitted |               |  |

**Personal Details**

|             |           |                |  |
|-------------|-----------|----------------|--|
| Name:       |           | Father's Name: |  |
| Address:    |           |                |  |
|             |           |                |  |
|             | Pin Code: |                |  |
| Mobile No.: |           | Email:         |  |

I hereby declare that all the above details furnished are correct to the best of my knowledge and belief. I also undertake that I will maintain 75% attendance in each subject otherwise will not be eligible to appear for annual examinations.

**Date:**

**Signature of Student**

**Fees Details**

|       |              |              |
|-------|--------------|--------------|
| Date: | Receipt No.: | Amount Paid: |
|       |              |              |

**Accountant/ Cashier**  
Name \_\_\_\_\_

**Signature & Seal of Principal**

## LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES

## INSTITUTE OF PARA VETERINARY SCIENCES

## FORM FOR SUPPLEMENTARY EXAMINATION

(Academic Year.....)

Space for  
photo  
(Attested)

Admission No. \_\_\_\_\_ Class \_\_\_\_\_

Name \_\_\_\_\_ of \_\_\_\_\_ Candidate: \_\_\_\_\_

Father's \_\_\_\_\_ Name: \_\_\_\_\_

Subjects of Supplementary Papers (Write Clearly the Course no. and Course title)

| Sr. No. | Course No. | Course Title | Course type<br>Suppl./Repeat |
|---------|------------|--------------|------------------------------|
|         |            |              |                              |
|         |            |              |                              |
|         |            |              |                              |

Have you ever been disqualified by this University? If yes, give detail as below:

Examination..... Session.....

Have you applied for scrutiny? If yes, give detail as below:

Examination..... Session.....

I solemnly declare that the particulars filled by me are correct and that in case of any discrepancy found therein, I shall be responsible for the consequences and my candidature be treated as cancelled.

Postal Address.....

E-mail ID.....Phone No. with STD Code/ Mob. No.....

Dated.....

Signature of the Candidate

## ATTESTATION

I, certify that the candidate.....S/O D/O Sh.....

- (a) is eligible to appear in the above examination and has paid the supplementary examination fees.
- (b) has signed the Examination Form in my presence and the particulars filled in byhim/her are correct.

Dated: .....

Signature with stamp

(Dean /Principal/Director)