

Document No.:- CO2446-151220

Subject: Purchase procedure of feed & fodder and chemicals for mineral mixture

From

The Comptroller

Lala Lajpat Rai University of Veterinary and Animal Sciences

Hisar

To

All Deans/Directors/Officers/Heads of Departments/Offices

(Including outstations)

Lala Lajpat Rai University of Veterinary and Animal Sciences

Hisar

Memo No. CVU/LUVAS/IF/2020/4780-4825

Dated: 15.12.2020

Sub: Purchase procedure of feed & fodder and chemicals for mineral mixture

This is in continuation to this office memo no. CVU/LUVAS/IF/2015/1319-1364 dated 25.06.2015 on the above cited subject. The Vice-Chancellor has accorded necessary approval for amendment in the Sr. no. 9 (v) and 9 (vi) of the existing purchase procedure of feed & fodder and chemicals for mineral mixture circulated vide above mentioned letter dated 25.06.2015. The revised/amended provision is as under:

Sr. no.	Existing Procedure	Revised/Amended Procedure
9(v)	In case the supply is not made at the rates quoted by the tenders/quotes, the security/earnest money shall be forfeited beside any other action which may be considered necessary by the CF&FPC.	If the L-1 fails to supply the required quantity and quality of material with in stipulated period, after forfeiting the security of L-1, L-2 may be negotiated to supply the required material on the same rates to that of L-1 or a difference of 2% to that of L-1 may be permissible. L-2 may be given supply order after approval of the worthy Vice-Chancellor. OR The CF&FPC may constitute a standing committee to explore the prevailing market whole sale rates and place supply order to L-2, if agreed on negotiation. The terms and conditions mentioned in tender may also be kept in view. L-2 may be given supply order after approval of the worthy Vice-Chancellor.
9(vi)	The supply of the material should be completed within two month from the date	The supply of the material should be completed within one month from the

of placing the supply order, however, Chairman; CF& FPC may give extension under special circumstances. The quantity can be increased or decreased upto 25% by the user departments depending upon the circumstances. No claim on this account will be entertained from the supplier.

The acceptance of the material is subject to the approval of the Inspection Committee. In the event of supplier failing to supply the material within the scheduled time, he shall be liable to pay as compensation as amount equal to one percent or such amount as the CF&FPC may decide on the said amount of the order/contract, for each day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10% of the total amount of the contract. An appeal against these orders shall however, lie with the Vice-Chancellor whose decision shall be final.

date of placing the supply order, however, Chairman; CF& FPC may give extension under special circumstances. The quantity can be increased or decreased upto 25% by the user departments depending upon the circumstances. No claim on this account will be entertained from the supplier. The acceptance of the material is subject to the approval of the Inspection Committee. In the event of supplier failing to supply the material within the scheduled time, he shall be liable to pay as compensation as amount equal to one percent or such amount as the CF&FPC may decide on the said amount of the order/contract, for each day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10% of the total amount of the contract. An appeal against these orders shall however, lie with the Vice-Chancellor whose decision shall be final.

Except above {9(v) & 9(vi)}, other terms and conditions of the letter dated 25.06.2015 shall remain unchanged. Necessary action in the matter may please be taken, accordingly.

Sd/-

Comptroller

Copy to:

1. Secretary to Vice-Chancellor, LUVAS, Hisar
2. Dr. Neelesh Sindhu, Incharge, University website, LUVAS, Hisar for uploading on the website of LUVAS
3. J.D. Audit, LUVAS, Hisar
4. P.A. to Comptroller, LUVAS, Hisar

APPROVED

Surender Kumar
Deputy Comptroller
Office of Comptroller
Dec 15 2020 4:38PM