



Lala Lajpat Rai University of Veterinary and Animal Sciences

लाला लाजपतराय पशु चिकित्सा एवं पशु विज्ञान विश्वविद्यालय
(Established by Haryana Legislature Act No. 7 of 2010)

Advertisement No. 4/2021

The applicants are advised to read the instructions/conditions carefully before applying and ensure that they fulfil the requisite qualifications and other conditions. The candidature of the candidates will be rejected if they are found ineligible at a later stage even after appointment also.

- Offline** applications are invited for direct recruitment to various Administrative posts mentioned under para-2 from the eligible candidates from **01.12.2021 to 22.12.2021 (29.12.2021 for candidates residing abroad subject to condition that his/her application form must be posted from abroad)** for filling up in Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar. The duly filled application form complete in all respect along with self-attested photo copies of required certificates, documents and Demand Draft should reach **“The Registrar, LUVAS, Hisar-125004” on or before 22.12.2021 (29.12.2021 for candidates residing abroad subject to condition that his/her application form must be posted from abroad)**. The application format Form ‘A’ for Administrative posts along with, essential qualifications, application processing fee and terms / conditions, etc. are available and can be downloaded from the University website www.luvas.edu.in

Sr. No.	Events	Date
1	Tentative Date of Publication in Newspaper	01.12.2021
2	Opening date for submission of offline application	01.12.2021 (From 09:00 AM)
3	Last date for submission of offline application	22.12.2021 (29.12.2021 for candidates residing abroad subject to condition his/her application form must be posted from abroad) (by 04:30 PM)

Note:- The advertisement No. 2/2021 is re-advertised in this advertisement. Therefore, the candidates who had applied earlier for the post of Registrar, Dean COVS and Dean CoDST in response to Advt. No. 2/2021 need not to apply again. Their earlier application will be considered, however, they can update their application form by submitting supporting documents to reach this office on or before the last date for receipt of application form of this advertisement i.e. Advt. No. 4/2021

(Signature)

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2. Details of Posts and Pay Scale

Sr. No	Name of Post	Nos. & Category of Post	Pay Scale
1	Registrar	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 (with unfurnished rent free accommodation)
2	Director of Student Welfare cum Estate Officer	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
3	Director of Institute of Para Veterinary Science	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
4	Dean, Post Graduate Studies	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
5	Director of Research	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
6	Dean, College of Dairy Science & Technology	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
7	Dean, College of Veterinary Sciences	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20% (with unfurnished rent free accommodation)
8	Director of Human Resource Management	01 (Gen.)	Pay matrix in Academic level 14 of Rs. 1,44,200-2,18,200 + *NPA 20%

***For those who possess B.V.Sc. & A.H. degree.**

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3. Essential Qualification

1. Registrar, Dean PGS, Director of Research, DSW-cum-EO and Director IPVS

- i. Graduation in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- ii. Master's Degree in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- iii. Doctoral Degree in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- iv. Minimum 8 years experience as Professor/equivalent.

Desirable: Administrative experience as Head of Department of a University/ICAR Institute for a minimum period of two years.

Note: The disciplines mentioned at (i) and (ii) above shall not be mandatory to the existing faculty transferred from CCSHAU i.e., appointed before establishment of LUVAS.

2. Dean, College of Dairy Science and Technology

- i. Graduate in any branch of Dairy Science and Technology/Food Science and Technology/Veterinary /Agriculture.
- ii. M.Sc./M.Tech./M.V.Sc. in any branch of Dairy Science and Technology/ Dairy Science / Animal Science.
- iii. Doctoral degree in Dairy Technology / Dairy Chemistry/ Dairy Microbiology / Dairy Engineering/ Food Technology with specialization in Dairy Technology / Animal Products Technology with specialization in Dairy Technology.
- iv. Minimum 8 years experience as Professor/equivalent.

Desirable: Administrative experience as Head of Department of a University/ICAR Institute for a minimum period of two years.

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3. Dean, College of Veterinary Sciences

- i. B.V.Sc. & A.H.
- ii. Master's degree in any branch of Veterinary and Animal Science.
- iii. Doctoral Degree in any branch of Veterinary and Animal Science.
- iv. Minimum 8 years experience as Professor/ equivalent.

Desirable: Administrative experience as Head of Department of a University/ICAR Institute for a minimum period of two years.

4. Director of Human Resource Management

- i. Graduation in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- ii. Master's Degree in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- iii. Doctoral Degree in Veterinary/Animal Science/Fisheries/Dairy Science/Allied Science.
- iv. Minimum 8 years experience as Professor/equivalent.

Desirable: Administrative experience as Head of Department of a University/ICAR Institute for a minimum period of two years.

Note: Qualifications at Serial No. (i) and (ii) shall not be applicable to existing faculty of LUVAS transferred from CCSHAU i.e., appointed before establishment of LUVAS.

4. Relaxation in Age:

Minimum age limit is 18 years. There is no maximum age for the these posts, however retirement age for any post in the University is 60 years.

5. Application Processing Fees in Rupees for Offline application.

Sr. No.	Name of Post (s)	General	
		Male/Female	Female (Haryana State Only)
1	Registrar, Dean CODST, Dean COVS, Dean PGS, DSW-cum-EO, Director IPVS, Director HRM, Director of Research	1600/-	800/-

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- (i) Application processing fee (details given in above table) in the shape of Demand Draft of any Nationalized Bank drawn in favour of “**The Registrar, LUVAS, Hisar**” and payable at Hisar should be attached with each application form.

6. General Instructions/Conditions for offline applications.

- (i) The applicant must possess prescribed qualifications on the last date of receipt of applications. If a candidate is found ineligible at a later stage, his candidature will be rejected. The fulfilment of prescribed essential qualifications will not entitle a candidate to be called for interview/ final selection.
- (ii) The candidate should give details of all the examinations passed from Matriculation or its equivalents to onwards and mention total and percentage of marks obtained and maximum marks in each examination in the offline application form. The candidate, who has obtained degree or Diploma or Certificates for the various courses from any institution declared fake by the University Grants Commission/VCI and other institutions/agencies, shall not be eligible for being considered for recruitment to the post(s) advertised.
- (iii) The decision of the University in all matters relating to acceptance or rejections of an application, eligibility of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
- (iv) Candidates applying for a post must ensure that they fulfil all the eligibility conditions on the last date of application.
- (v) If on verification at any stage starting from submitting offline application form till appointment and any time even after appointment, it is found that any candidate does not fulfil any of the eligibility condition or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/her application.
- (vi) Qualifications and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of offline application. No any documents after the last date i.e. 22.12.2021 (29.12.2021 candidates residing abroad) will be added with the application form under any circumstances.
- (vii) Candidates already in regular service must apply through proper channel and produce “No Objection Certificate” from the appointing authority otherwise they will not be allowed to appear in interview/verification of documents. They may, however, submit an advance copy along with prescribed application processing fee & self-attested copies of all the documents.

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- (viii) Applications which are incomplete/not on prescribed application form of LUVAS/ received late will not be considered. The University shall not be responsible for any postal delay/lapse.
- (ix) The number of posts indicated in the Advertisement can vary. The University also reserves the right to withdraw / add one or more of the post(s) advertised.
- (x) Besides pay, as per scale mentioned in the advertisement, ADA, HRA, Medical Allowance etc. are admissible as per University rules adopted from time to time.
- (xi) No TA/DA shall be paid by the LUVAS for any written examination/verification of documents/interview.
- (xii) These posts will however be filled on tenurial basis for a period of four years or till the date of retirement of the incumbent whichever is earlier. This period may, however be reduced by the competent authority, if work of the incumbent is not found satisfactory by the competent authority. If the incumbent has already worked for more than 90 days as Registrar/Dean /Director in the past, that period will be reduced from his/her term of 4 years.
- (xiii) If after appointment on the posts of Registrar/ Dean / Director the incumbent takes leave for more than six months shall resign from the post.
- (xiv) All claims mentioned in the application forms should be supported by relevant and authenticated documents only and such documents/records will be taken into consideration for award of marks.
- (xv) Candidates can apply for more than one post as per their qualifications. However, he/she should apply separately for each post. Application fee is also to be paid separately for each post.
- (xvi) Candidates are advised not to change their Mobile No./Email ID as mentioned in the application form. The University shall not be responsible for non delivery of SMS/Email at any stage due to switching off the mobile phone or some technical fault on the part of candidate.
- (xvii) Applicants are advised to visit the university website www.luvas.edu.in regularly. Every information regarding the recruitment process shall be displayed on the university website.

7. Documents to be enclosed with Application Form

- (i) Self attested Copy of Essential Academic Qualifications and Certificate of Matric and onwards showing Date of Birth and other relevant details.

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- (ii) In Case of Regular Govt. Employee, the checklist duly filled by the competent authority is mandatory.
- (iii) **Passport Size Coloured Photo showing 80% face visible duly signed by the Candidate. Photograph should not be more than three months old. The date of taken of photograph should be mentioned on the photo.**

8. An application form will be summarily rejected in the following events:-

- (i) If a candidate makes more than one application form for the same post.
- (ii) If the application is not on the prescribed application form.
- (iii) If the application is unsigned/incomplete.
- (iv) If in-service candidates who apply through proper channel do not attach duly certified check list along with their application form.
- (v) If a candidate does not possess the prescribed academic qualifications on the last date for submission of offline application.
- (vi) If the application is received after the last date i.e. 22.12.2021 (29.12.2021 candidates residing abroad), University will not be responsible for any postal delay.
- (vii) If the application is without application processing fee.

- 9.** Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

NOTE: ELECTRONIC DEVICES IN INTERVIEW/EXAMINATION ARE STRICTLY PROHIBITED.

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