

OFFICE OF COMPTROLLER
LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES,
HISAR

OFFICE ORDER

No. CVU/LUVAS/IF/2026/2127

Dated: 09-06-2026

This is in supersession of the order issued by this office vide No. CVU/LUVAS/IF/2023/2521 dated 12.06.2023. The Worthy Vice-Chancellor is pleased to approve the following revised rates of remuneration/honorarium for the teaching/non-teaching staff performing various duties in conducting Entrance Test for admission in various degree and diploma courses, recruitment of various non-teaching posts and for conducting various Departmental Examinations etc. in the University with immediate effect.

A) Remuneration / Honorarium rates for entrance test, recruitment etc.

| S.N. | Category | Rates | Remarks |
|------|--|--|--|
| 1. | Chairman (Vice-Chancellor) | Rs. 12,000/- | Rs. 10000/- if applications are less than 2000 |
| 2. | Overall, In-charge (concerned) for entrance tests UG, PG, diploma etc. | Rs. 10,000/- | Rs. 8000/- if applications are less than 2000 |
| 3. | Coordinator for conduct and Control Room | Rs. 7000/- | Rs. 5000/- if applications are less than 2000 |
| 4. | Chief Superintendent (Conduct and Control Room) | Rs. 5000/- | Rs. 4000/- if applications are less than 2000 |
| 5. | Chief Superintendent (Evaluation) | Rs. 4000/- | Rs. 3000/- if applications are less than 2000 |
| 6. | Deputy Superintendent (Conduct and Control Room) | Rs. 4000/- | Rs. 3000/- if applications are less than 2000 |
| 7. | Deputy Superintendent (Evaluation) | Rs. 3000/- | Rs. 2000/- if applications are less than 2000 |
| 8. | Officer(s) handling secrecy work | Rs. 5000/- each + TA/DA + Vehicle Charges | |
| 9. | Paper setting by External Paper setters | Rs. 100/question & Rs. 120 bilingual | |
| 10. | Official handling cash / Chief cashier | Rs. 2000/- | Rs. 1200/- if applications are less than 2000 |
| 11. | Official handling store/contingent duties | Rs. 1500/- | |
| 12. | Member for Monitoring Team | Rs. 1800/- per person | |
| 13. | Photography/ Videography/ CCTV In charge | Rs. 1500/- per person | |
| 14. | Centre Observer | Rs. 3500/- per examination | Rs.300/day transport if vehicle not provided |
| 15. | Centre Superintendent | Rs. 3000/- per person/exam | |
| 16. | Centre Deputy Superintendent | Rs. 2500/- per person/ examination | |
| 17. | Invigilator / UMC Team | Rs. 1500/- per person/day | |
| 18. | Computer work/ office help | Rs. 6000/- | To be divided among persons involved |

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|-----|---|---------------------------------------|---|
| 19. | Office help and messenger/attendant | Rs. 500/- per person/day | Maximum for 10 days |
| 20. | In-charge Security/CSO | Rs. 1000/- per person/ day | |
| 21. | Assistant Security Officer | Rs. 800/- per person/ day | |
| 22. | Security Guard | Rs. 500/- per person/ day | |
| 23. | Security Guard with Gun | Rs. 600/- per person/day | |
| 24. | Photographer | Rs. 600/- per person | |
| 25. | Office Staff on duty at examination centres | Rs. 600/- per day | |
| 26. | Messenger/Attendant and others | Rs. 500/- per person/day | |
| 27. | Sweepers | Rs. 500/- per person/day | |
| 28. | Manual evaluation of answer (OMR) sheets | Rs. 1200/- per person/day | |
| 29. | Moderation of questions | Rs. 80/ question minimum Rs.2000/- | |
| 30. | Preparation of counselling lists | Rs. 2000/- per person | Maximum three person |
| 31. | Driver/Generator Operator/Electrician | Rs. 600/- per person/exam | |
| 32. | J.E. (Electrical) | Rs. 800/- per person/ exam | |
| 33. | Audit staff | Rs. 7000/- | Rs. 5000/- if applications are less than 2000 |
| 34. | Policeman (if deployed) | Rs. 600/- per person/day | |
| 35. | Refreshment | Rs. 75/- per person/day | |

B. Remuneration/Honorarium Rates for Departmental Examination/Type Test/SETC etc.

| S.N. | Category | Rates | Remarks |
|------|---|--|----------------|
| 1 | Incharge Secrecy, Conduct & Evaluation (LS/HS Exam) | Rs. 6000/- | For all papers |
| 2 | Centre Superintendent (Type Test Recruitment) | Rs. 2000/- per day | |
| 3 | Course Director | Rs. 5000/- (up to 2 weeks) Rs. 6000/- (above 2 weeks) | |
| 4 | Course Coordinator (SETC/Training/Courses) | Rs. 3000/- (up to 2 weeks) Rs. 5000/- (above 2 weeks) | |
| 5 | Supervisor/Superintendent | Rs. 1000/- per day | |
| 6 | Invigilator | Rs. 800/- per day | |
| 7 | Messenger/Attendant | Rs. 600/- per day | |
| 8 | For setting question paper | Rs. 3000/- per paper including typing charges | |
| 9 | For evaluating answer books | Rs. 100/- each with a minimum of Rs. 500/- | |
| 10 | Refreshment | Rs. 60/- per person per day | |

C. Remuneration/Honorarium Rates for Conducting the Stenographic Test etc.

| S.N. | Category | Rates | Remarks |
|------|-----------------------------|---|---------|
| 1 | SSS/JSS/Steno-typist/Typist | Rs. 250/- for dictation (per batch) | |
| 2 | For setting question paper | Rs. 1000/- per paper including typing charges | |
| 3 | For evaluating answer book | Rs. 100/- each with a minimum of Rs. 500/- | |
| 4 | Refreshment | Rs. 60/- per person per day | |

**D. Remuneration/Honorarium Rates for Lectures in Various Trainings/Refresher Courses
Conducted by Director HRM**

| S.N. | Category | Rates | Remarks |
|------|--|---|--|
| 1 | Resource person internal (LUVAS employees) | Rs. 1000/- per lecture (maximum of 3 lectures per training/refresher course) | Except rates/norms fixed by the funding agency |
| 2 | Resource person from outside | Rs. 2000/- per lecture (maximum of 3 lectures per training/ refresher course) | Except rates/norms fixed by the funding agency |


9/6/26
Comptroller

Endst. No. CVU/LUVAS/IF/2026/2128-2177

Dated: 09-06-2026

A copy of the above is forwarded to the following for information and necessary action.

1. SPS to Vice-Chancellor, LUVAS, Hisar.
2. All Deans/Directors/HoDs/ Sections (including outstations), LUVAS, Hisar.
3. Joint Director (Audit), LUVAS, Hisar
4. President LUVASTA, LUVAS, Hisar.
5. President LUVASNTEA, LUVAS, Hisar.
6. Incharge, University website, LUVAS, Hisar for uploading on the website of LUVAS
7. P.A. to Comptroller, LUVAS, Hisar.
8. Social Media Champion, LUVAS, Hisar


Asstt. Registrar
For Comptroller