

Document No.:- C05364-Dated 16-01-2025

Subject: Grant of loans/advances for celebration of marriage of wards/dependent sisters and their own marriage of the employees of LUVAS for the financial year 2024-25 (1st Phase)

From

The Comptroller,
LUVAS, Hisar

To

All Deans/Directors/Officers/HODs/DDOs
(Including outstations)
LUVAS, Hisar
Memo No.: - LUVAS/CVU/B-1(14)/2025/5084-5135
Dated: 16.01.2025

Subject: Grant of loans/advances for celebration of marriage of wards/dependent sisters and their own marriage of the employees of LUVAS for the financial year 2024-25 (1st Phase).

This is in continuation of this office Memo
No. LUVAS/CVU/1(14)/2024/4276-4320 dated 27.11.2024 on the subject
cited above.

Para No. 2 of the said letter is substituted as under: -

The marriage loan will be admissible only to those applicants; the marriage of whose/their wards is fixed on or before **31.03.2025**.

Accordingly, applications can be submitted to this office on the prescribed proforma alongwith Service Book of the officials concerned through the respective Controlling Officers on or before **15.3.2025**. Other terms and conditions will remain as such.

-Sd-

Comptroller

APPLICATION FORM FOR MARRIAGE ADVANCE

1	Name and Designation (In Block Letters)	
2	Father's/Husband Name	
3	Name of the Parent Deptt. and Designation	
4	Name of the Deptt. where working	
5	Emoluments on which the loan is admissible: Basic Pay _____	
6	No. of installment	
7	Purpose of advance for the marriage of (With proof of date of birth)	
8	Amount of advance required	
9	Date of joining in University service	
10	Date of birth of the Employee	
11	Date of superannuation	
12	Exact date of Marriage	
13	Whether advance for the same purpose was obtained previously, if so i) Date of drawl of the first advance ii) Date of drawl of the second advance iii) The amount of advance 1 st /2 nd or interest thereon still outstanding, if any	Date _____ Amount _____ Name _____ Date of Birth _____ _____ _____ _____ _____
14	Whether spouse is in Govt. service/ University service	

Dated: - _____

Signature of the Applicant _____

Designation _____

Department _____

Certified that my wife/husband is/is not in a Haryana Government / University employees and he/she has not applied / obtained marriage advance for the same purpose.

Dated _____

Signature of applicant _____

CERTIFICATE FROM THE DEPARTMENT

It is certified that the advance of Rs. _____ (Rupees _____) applied for is admissible according to the instructions issued from time to time and the information given by the applicant is correct.

It has been verified that the Daughter/Son/Sister of the employee is really dependent upon him/her and he/she had not drawn marriage advance earlier for the same.

It is also certified that the employee is neither under suspension nor serious charges are pending against the official which are likely to result in his removal, dismissal or compulsory retirement from service.

Signature of HOD/Drawing & Disbursing officer

CERTIFICATE FROM THE CONTROLLING OFFICER

The information as furnished above has been checked with reference to the record and found correct. So the case is recommended for grant of advance / loan of Rs. _____ (Rupees _____) to the applicant for celebration of marriage as stated above.

Signature of Controlling Officer

ANNEXURE -III

UNDERTAKING

I, _____ do hereby authorize the Comptroller, Lala Lajpat Rai University of Veterinary and Animal Sciences (LUVAS), Hisar, to recover the amount which would become due to me on the date of retirement/ leaving service on any grounds, the balance of outstanding marriage loan with interest from the Death-cum-Retirement Gratuity/Leave encashment and other dues in terms of the penultimate paragraph of the agreement dated _____

Dated:

Signature _____

Name of the Employee _____

Designation _____