

Advertisement Proforma

DEPARTMENT OF ANIMAL BIOTECHNOLOGY

COLLEGE OF VETERINARY SCIENCES

LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES

HISAR- 125004 (Haryana)

Website: www.luvas.edu.in

No. ABT/2023/1755-85

Date: 22/11/2023

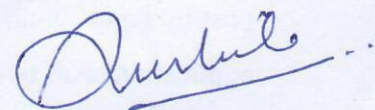
Applications are invited for the engagement on the position of **Scientific Administrative Assistant** on plain paper under project entitled “**Diagnostics services and skill up gradation of teachers/scientists and students in the area of Animal Biotechnology**” (SF-48 (ABT)) in the Department of Animal Biotechnology, COVS, LUVAS, Hisar. The application complete in all respect on prescribed proforma should be sent to “**The Professor and Head, Department of Animal Biotechnology, COVS, LUVAS, Hisar 125004**” through post/by hand/Email (hod.abt@luvas.edu.in) latest by **02.12.2023** up to **4:30 PM**. Thereafter, application shall not be entertained for any reason. The position is purely contractual.

The details of position are given below:

1	Name of the position:	Scientific Administrative Assistant
2	Name of the Department:	Animal Biotechnology
3	Name of the Project	Diagnostics services and skill up gradation of teachers/scientists and students in the area of Animal Biotechnology” (SF-48 (ABT))
4	No. of Position(s)	One
5	Essential qualifications	Graduation in the discipline of Biotechnology/Microbiology
6	Desirable	M.V.Sc/M.Sc in the discipline of Biotechnology/Microbiology. Preference will be given to the candidate having research experience in molecular biology and biotechnology.
7	Monthly Emoluments:	Rs. 18000 per month + 8% HRA as prescribed by funding agency
8	Age as on date of interview	50 Years (upper age limit)
9	Duration of position	From date of appointment to 31 st March, 2024
10	Principal Investigator/HOD:	Dr. Sushila Maan
11	Place of posting:	Department of Animal Biotechnology, COVS, LUVAS, Hisar

Terms and Conditions:

1. The engagement will be co-terminus with project. However, in case the work and conduct is not found satisfactory, the services can be terminated at any time after giving due opportunity of being heard to the concerned employee. If the selected candidate wants to leave, he/she can do so after giving 15-days notice in writing to the University/department.
2. On account of paucity of funds, the services can be terminated.
3. He/she will be entitled to TA/DA as per rules.
4. On expiry (31st March, 2024) of the term of project, he/she will be relieved and the university/department will not be responsible for his/her adjustment in the university.
5. He/she will not be a regular employee of the university and would not be entitled for any CPF/GPF or any other benefit admissible to the regular employee.
6. He/she will be required to produce a medical certificate to fitness from the CMO of this university at the time of joining.
7. He/she would report for duty within 10-days from the date of issue of the order failing which his/her appointment will be treated as withdrawn.
8. His/her place of work will be Department of Animal Biotechnology, COVS, LUVAS.
9. He/she will be required to execute an agreement on non-judicial stamp papers of Rs. 15/- before he/she is allowed to join the position.
10. Salary will be paid on receipt of funds from the funding agency.


HOD, ABT

CC:

1. Employment Exchange, Hisar
2. The Director of Research, LUVAS, Hisar
3. The Registrar, LUVAS, Hisar
4. All Deans/Directors/ concerned HODs, CCS HAU & LUVAS, Hisar
5. ADSW Counselling & Placement, LUVAS, Hisar
6. All concerned Departments of SAUs & ICAR Institutes & Universities in India