

INSTITUTE OF PARA VETERINARY SCIENCES, LUVAS, HISAR

**Notification
Amendment No. 5/2023**

No. IPVS/2023/ 1605

Dated: 21-09-23

In pursuance of the decision taken by the Academic Council vide agenda item no. 64A-12, 64A-17 and 64A-19 in its 64st meeting held on 16.09.2023, the Worthy Vice-Chancellor is pleased to make following amendments in Rules and Regulations Governing Diploma Courses.

| Existing | Amended |
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| Chapter-I | |
| 4.2 A The 2nd year students who have been reverted back after result of supplementary examinations shall enrol for readmission within 7 days from the date of declaration of result of supplementary examinations. If a student fails to enrol within this period, enrolment may be allowed by the Director, IPVS with late fee of Rs.200/- per day up to 15 days from the date of declaration of result of supplementary examinations. No registration shall be permissible after 15 days of the date of declaration of result of supplementary examinations on any ground, whatsoever may be the reason. | Deleted |
| 5. ATTENDANCE REQUIREMENT 5.2 Attendance benefit for absence to the maximum period of 15 instructional days in an academic year shall be admissible subject to prior permission of the Director IPVS for participation in co-curricular activities (cultural and sports) or on medical grounds subject to intimation within 3 days of hospitalization/ rest on medical grounds. While granting permission, the Director shall inform all the instructors through Principal/ Officer In charge/ Nodal Officers of Diploma Programmes regarding period for which attendance benefit has been allowed to the student(s). For such cases, the percentage of the attendance shall be calculated after excluding the period of absence from the scheduled theory/practical classes. | 5.2 Attendance benefit for absence to the maximum period of 15 instructional days in an academic year shall be admissible for participation in co-curricular activities (cultural and sports) or on medical grounds. Prior permission of the Director IPVS/Dean/Principal concerned for participation in co-curricular activities (Cultural and Sports) will be required. The student has to submit their relevant medical proof for availing the attendance benefit along with the request at the earliest but not later than last day of classes. While granting permission, the Director IPVS/Dean/Principal shall inform all the instructors of Diploma Programmes regarding period for which attendance benefit has been allowed to the student(s). For such cases, the percentage of the attendance shall be calculated after excluding the period of absence from the scheduled theory/practical classes. |
| 5.3 A candidate having attendance below 75% in a paper(s) (theory and practical separately) | 5.3 A student having attendance below 75% in any of the courses (theory and practical separately) |

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| will not be eligible to appear in the annual examination of that paper. | shall not be permitted to appear in the annual examination of the respective course(s) and shall be declared fail in that/those course(s). |
| 5.4 Percentage of attendance of a student in a paper shall be computed on the basis of the total number of theory and practical classes separately scheduled between the date of commencement of instructions and date of closing of instructions irrespective of the date of enrolment. However, for the students who are reverted back owing to failure in the supplementary examination, the attendance shall be counted from the date of declaration of result of supplementary examination and the date of closing of instructions. | 5.4 Percentage of attendance of a student in a paper shall be computed on the basis of the total number of theory and practical classes separately scheduled between the date of commencement of instructions and date of closing of instructions irrespective of the date of enrolment. |
| 7.8.1 Annual examinations of all the VLDD students (LUVAS as well as affiliated private Institutes/ Colleges) will be conducted on the same dates and time as per the common date sheet. | 7.8.1 Annual/Supplementary/Repeat examinations of all the VLDD students (LUVAS as well as affiliated private Institutes/ Colleges) will be conducted on the same dates and time as per the common date sheet. |
| 7.8.3 For the supplementary examination(s), the examination centers (on campus or off campus) will be finalized by the COE keeping in view the number of students appearing for supplementary examination(s). | 7.8.3 For the supplementary/ repeat examination(s), the examination centers (on campus or off campus) will be finalized by the COE keeping in view the number of students appearing for supplementary/ repeat examination(s). |
| 7.8.12 The COE, LUVAS shall be responsible for annual examinations in coordination with Director, IPVS. As per schedule in the academic calendar COE shall notify the date sheet for annual theory and practical examinations at least 15 days before the start of examinations for the information of students and others concerned. Date-sheet for supplementary examinations will also be notified by the COE, LUVAS within 7 days of the subsequent year registration. Seating plan for annual /supplementary examinations shall be prepared by the COE. | 7.8.12 The COE, LUVAS shall be responsible for annual/ repeat examinations in coordination with Director, IPVS. As per schedule in the academic calendar COE shall notify the date sheet for annual/ repeat theory and practical examinations at least 15 days before the start of examinations for the information of students and others concerned. Date-sheet for supplementary/ repeat examinations will also be notified by the COE, LUVAS after subsequent year registration. Seating plan for annual /supplementary/ repeat examinations shall be prepared by the COE. |
| 7.8.14 Student(s) will be allowed to appear in annual examinations only with valid admit card(s) issued by the Director, IPVS/Principal, concerned. | 7.8.14 Student(s) will be allowed to appear in annual/ supplementary/repeat examinations only with valid admit card(s) issued by the Director, IPVS/Principal, concerned. |
| 7.10 Annual theory examination(s) shall be conducted by inviting the question paper | 7.10 Annual theory examination(s) shall be conducted by inviting the question paper from |

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| <p>from appointed paper setter(s). Paper setter shall be provided the syllabus including detailed course outline. Paper setter shall prepare two sets of question paper, one each for main examination and supplementary examination (if any). Sealed question papers, received from the external examiner/ paper setter, will be used by the COE, LUVAS for getting requisite number of copies made under his/her supervision by maintaining complete secrecy. Sealed packets containing these copies will be delivered to the examination superintendent which shall be opened in the examination hall in the presence of invigilator(s) just before the start of examination.</p> | <p>appointed paper setter(s). Paper setter shall be provided the syllabus including detailed course outline. Paper setter shall prepare two sets of question paper, one each for main/repeat examination and supplementary/repeat examination. Sealed question papers, received from the external examiner/ paper setter, will be used by the COE, LUVAS for getting requisite number of copies made under his/her supervision by maintaining complete secrecy. Sealed packets containing these copies will be delivered to the examination superintendent which shall be opened in the examination hall in the presence of invigilator(s) just before the start of examination.</p> |
| <p>8.2 Evaluation of answer books of theory paper(s) will be got done by the COE, LUVAS and the evaluation of practical paper(s) will be got done by the concerned instructor(s)/department/college and total marks showing details of marks in the practical paper(s) will be submitted by the instructor(s) to the respective Principal/Officer In-charge/Nodal Officer of diploma courses and the final result will be declared by the Director, IPVS after receiving the same from the Principal/Officer Incharge/Nodal Officer of diploma courses.</p> | <p>8.2 Evaluation of answer books of theory paper(s) will be got done by the COE, LUVAS and the evaluation of practical paper(s) will be got done by the concerned instructor(s)/department/college and total marks showing details of marks in the practical paper(s) will be submitted by the instructor(s) to the respective Principal/In-charge VLDD/Nodal Officer of diploma courses. Principal/In-charge VLDD will submit the result of practical paper(s) to the COE, LUVAS. The final result will be declared by the Director, IPVS after receiving the same from the COE, LUVAS.</p> |
| <p>8.4.2 Examination record (theory and practical) will consist of question papers along with keys and CDs received from external/internal examiners, attendance sheets, correspondence with the examiners, award list including proceedings of committee meetings concerning result and re-totaling of marks, answer sheets and spare papers of internal (practical), external and supplementary examinations.</p> | <p>8.4.2 Examination record (theory and practical) will consist of question papers along with keys and CDs received from external/internal examiners, attendance sheets, correspondence with the examiners, award list including proceedings of committee meetings concerning result and re-totaling of marks, answer sheets and spare papers of internal (practical), external and supplementary/repeat examinations.</p> |
| <p>8.5.2 Provision of grace marks in results shall not apply to supplementary examinations.</p> | <p>8.5.2 Provision of grace marks in results shall not apply to supplementary/repeat examinations.</p> |
| <p>9. REPEAT / SUPPLEMENTARY EXAMINATION</p> | |

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| <p>9.1 A student failing in a maximum of two papers shall be allowed to appear in repeat/supplementary examinations for those paper(s). There will be only one supplementary chance in a paper.</p> | <p>9.1 A student failing in a maximum of three courses shall be allowed to appear in supplementary examinations for the respective courses. There will be only one supplementary chance for a paper. A student failing in more than three courses shall be declared fail in that class.</p> |
| <p>9.2 Supplementary will be awarded only if the attendance of the student in that particular paper is equal to more than 50%. If attendance is less than 50% even in any of the single paper, he/she will be declared fail in that class and no supplementary will be awarded in such case.</p> | <p>9.2 If the attendance of a student in a particular course is equal to or more than 50% and less than 75% then Supplementary will be awarded in that course. If attendance is less than 50% even in any of the single course, he/she will be declared fail in that class and no supplementary will be awarded in such case.</p> |
| <p>9.3 Repeat/supplementary examination will be conducted after 15 days of commencement of next academic session. Result of supplementary examination(s) will be declared within 10 days of conduct of examination(s). In case a student still fails to clear/pass the course(s) he will be declared fail in the entire course for the relevant year. Such students(s) will be reverted back to 1st or 2nd year as the case may be/dropped as per rule. The Repeat/supplementary examination of Second Academic Year in case of DVLТ will be conducted within a week after the declaration of result of Session-I of second academic year in a similar manner as above.</p> | <p>9.3 Repeat/supplementary examination will be conducted after 30 days of commencement of next academic session. Result of supplementary/repeat examination(s) will be declared within 10 days of conduct of examination(s). In case a student still fails to clear/pass the course(s) he may appear during next annual examinations/ supplementary examinations as repeat non-teaching course as per rule 9.3A. The Repeat/supplementary examination of Second Academic Year in case of DVLТ will be conducted within a week after the declaration of result of Session-I of second academic year in a similar manner as above.</p> |
| | <p>9.3A The students who could not pass in supplementary examinations may appear during next annual examinations/ supplementary examinations as repeat non-teaching course (s) in the failed subject(s) after paying the repeat non-teaching examination fee. Such students need not to enrol in the college only for these subjects, however, they have to submit repeat non-teaching examination form and deposit the repeat non-teaching examination fee in their respective colleges.</p> |
| <p>9.4.2 Fee for supplementary examination- Rs.1000/- per paper or as prescribed from time to time.</p> | <p>9.4.2 Fee for supplementary examination- Rs.3000/- per paper or as prescribed from time to time.</p> |
| | <p>9.4.2A Fee for repeat non-teaching examination- Rs. 5000/- per paper or as prescribed from time to time.</p> |

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| | Repeat non-teaching examination fee for each attempt in respect of VLDD students of affiliated private institute/college appearing in repeat non-teaching examinations will be collected by the affiliated private college/institution and deposited to IPVS, LUVAS within 5 days of the declaration of revised result after scrutiny. An amount of Rs. 1500/course/student will be retained by the affiliated private college/institute on account of repeat examination fee and rest amount (Rs. 3500/course/student) will be deposited along with the list of students to Director, IPVS. |
| 9.4.3 Re-totalling/scrutiny of answer books- Rs. 400/- per paper or as prescribed from time to time. | 9.4.3 Re-totalling/scrutiny of answer books- Rs. 1000/- per paper or as prescribed from time to time. |
| 9.4.5 Supplementary examination fee along with supplementary examination form (Annexure- 2) in respect of students of affiliated private institute/college appearing in supplementary examination will be collected by the affiliated private college/institution and deposited to IPVS, LUVAS within 3 days of the declaration of revised result after scrutiny. | 9.4.5 Supplementary examination fee along with supplementary examination form (Annexure- 2) in respect of students of affiliated private institute/college appearing in supplementary examination will be collected by the affiliated private college/institution and deposited to IPVS, LUVAS within 5 days of the declaration of revised result after scrutiny. |
| Chapter-II | |
| FEES & OTHER DUES/FUNDS/CHARGES | FEES & OTHER DUES/FUNDS/ CHARGES |
| The tuition fees/ examination fees/ supplementary examination fees, other fees/dues/charges/ funds etc., as decided by LUVAS for a particular Academic Year, will be paid by the Diploma students for that Academic Year. No student will be allowed to take up regular/supplementary examination unless he/she has deposited the required examination fees. However, fees for private affiliated colleges/institutions will be as per Government of Haryana. | The tuition fees/ examination fees/ supplementary/repeat non-teaching examination fees, other fees/dues/charges/ funds etc., as decided by LUVAS for a particular Academic Year, will be paid by the Diploma students for that Academic Year. No student will be allowed to take up regular/supplementary/repeat examination unless he/she has deposited the required examination fees. However, fees for private affiliated colleges/institutions will be as per Government of Haryana. |
| Chapter-IV | |
| 8. Merit list for payment of scholarship for first year Students will be prepared on the basis of merit in the entrance test of admission. Scholarships/ stipends shall be awarded to 25% of VLDD and DVLTL students | 8. Merit list for payment of scholarship for first year Students will be prepared on the basis of merit in the entrance test of admission. Scholarships/ stipends shall be awarded to 25% of VLDD and DVLTL students admitted |

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| <p>admitted against Haryana Resident seats only. Provided further that if the merit of two or more students remains the same, percentage of marks in qualifying examination shall be considered. If still there is tie, then the amount will be divided equally. Subsequently, the scholarship of second year students shall be awarded on the basis of merit list, which shall be prepared on the basis of performance of first year. No scholarship will be awarded to a student who happens to obtain less than 60% marks in aggregate or fail in any course in the first attempt. If the relative merit of first year of one or more students happen to be the same then the amount of scholarship will be equally distributed between/ among them.</p> | <p>against Haryana Resident seats only. Provided further that if the merit of two or more students remains the same, percentage of marks in qualifying examination shall be considered. If still there is tie, then the amount will be divided equally. Subsequently, the scholarship of second year students shall be awarded on the basis of merit list, which shall be prepared on the basis of performance of first year. No scholarship will be awarded to a student who happens to obtain less than 60% marks in aggregate or fail in any course in the first attempt. If the relative merit of first year of two or more students happens to be the same then the amount of scholarship will be equally distributed between/ among them. However, if the relative merit of two or more students is same and both boy and girl are there then the higher admissible amount of scholarship will be equally distributed between/among them.</p> |
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**LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES INSTITUTE OF PARA
VETERINARY SCIENCES**

FORM FOR SUPPLEMENTARY/REPEAT EXAMINATION

(Academic Year)

Space for
photo
(Attested)

Name of Institute/College: _____

Admission No. _____ Class _____

Name of Candidate: _____

Father's Name: _____

Subjects of Supplementary/Repeat Papers (Write Clearly the Course no. and Course title)

| Sr. No. | Course No. | Course Title | Course type Suppl./Repeat |
|---------|------------|--------------|------------------------------|
| | | | |
| | | | |
| | | | |

Have you ever been disqualified by this University? If yes, give detail as below:

Examination..... Session.....

Have you applied for scrutiny? If yes, give detail as below:

Examination..... Session.....

I solemnly declare that the particulars filled by me are correct and that in case of any discrepancy found therein, I shall be responsible for the consequences and my candidature be treated as cancelled.

Postal Address.....

E-mail ID.....Phone No. with STD Code/ Mob. No.....

Dated.....

Signature of the Candidate

ATTESTATION

I, certify that the candidate.....S/O D/O Sh.....

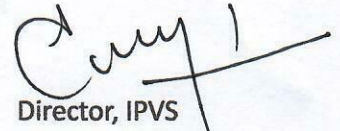
- (a) is eligible to appear in the above examination and has paid the supplementary/repeat examination fees.
- (b) has signed the Examination Form in my presence and the particulars filled in by him/her are correct.

Dated:

Signature with stamp
(Dean /Principal/Director)

The above amendments shall be applicable on all existing students from the date of notification.

Above amendments/additions in the Rules & Regulations Governing diploma courses may be brought to the notice of all concerned.



Director, IPVS

Dated: 31-09-23

Endst. No. IPVS/2023/ 1106-1155

A copy of the above is forwarded to the following for kind information and necessary action.

1. SPS to Vice-Chancellor for kind information of Worthy Vice-Chancellor
2. All Deans/Directors/Officers/HoDs/Sections/Offices (including outstation)
3. Dean/Principal, Affiliated Private Colleges/Institutes of VLDD
4. Incharge VLDD Section
5. Nodal Officer DVLT
6. Working incharge LUVAS website


Dy. Supdt.