

Advertisement ProformaCOLLEGE CENTRAL LABORATORYCOLLEGE OF VETERINARY SCIENCESLALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCESHISAR-125004, HARYANAWebsite: www.luvas.edu.in

Applications are invited for the engagement on the position of Data Entry Operator on plain paper under project entitled “**Strengthening of the Sentinel Surveillance Sites**” in the College Central Laboratory, COVS, LUVAS, Hisar-125004.

The application complete in all respect on prescribed Performa should be sent to the Dean, College of Veterinary Sciences, LUVAS, Hisar-125004 through post/hand by **September 16, 2023** upto 4.00 P.M. Thereafter application shall not be entertained for any reason. The position is purely contractual.

Name of the position	Data Entry Operator
Name of the Department	College Central Laboratory, COVS, LUVAS, Hisar
Name of the Project	“Strengthening of the Sentinel Surveillance Sites”
Number of Position (S)	One
Essential Qualification	<ul style="list-style-type: none"> i) Graduation from any recognized University and equivalent ii) Minimum One year diploma in computer application or SETC test qualified from HARTRON iii) Minimum One year experience in the related field iv) Hindi/Sanskrit as one of the subject in Matriculation or higher
Desirable Qualification	Working experience in a Government/Semi

	Government/Statutory autonomous body
Monthly Emoluments	Rs 20,000/- per month fixed salary
Age	18 years and above
Duration of position	Till the duration of the project/ scheme i.e. March 2025 or till closure of the scheme whichever is earlier.
Nodal Officer/Principal Investigator	Dr. Rajesh
Place of posting	College Central Laboratory, COVS, LUVAS

1. Name of the candidate:

2. Father's Name:

3. Mother's Name:

4. Date of Birth:

5. Citizenship:

6. Permanent address:

Corresponding address:

7. E-mail ID:

8. Contact Number:

(a) Mobile No.

(b) Landline No.

9. Educational Qualification;

S. no	Degree/ Exam passed	Board/ University	Year	Subjects	Percentage (%)

10. Hindi/Sanskrit in matric: Yes / No (Tick whichever applicable)

11. Any other information if any (which you think strengthen your candidature) (like experience of previous work with proof attached)

12. List of enclosures: (Photocopies of proof of age, skills, qualifications and experience etc.)

DECLARATION

I hereby solemnly declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information/fact being found untrue/ false/incorrect, my candidature/engagement is liable to be cancelled/terminated besides taking any other action deemed fit in this regard.

Date:

Place:

Signature of the Candidate

Other terms and conditions

1. The engagement will be co-terminus with project. However, in case the work and conduct is not found satisfactory, the services can be terminated at any time after giving due opportunity of being heard to the concerned employee. If the selected candidate wants to leave, he/she can do so after giving 15 days notice in writing to the University/department.
2. On account of paucity of funds, the services can be terminated at any time
3. He/ She will be entitled to TA/DA as per rule.
4. On expire of the term of project He/ She will be relived and the university/ department will not be responsible of his/her adjustment in the university.
5. He/she will not be the regular employee of the university and will not be entitled for any CPF/GPF/ or any other benefit admissible to regular employee.
6. He/ She will be required to produce a medical certificate to fitness from CMO of this university at the time of joining.

7. He/She will report for duty within 10 days from the date to issue of the orders, failing which his/her engagement will be treated as withdrawn.
8. His/ Her place of work will be the concerned department or any other place as deputed by Principal Investigator.
9. He/ she will required to execute an agreement on non-judicial stamp paper of rupee 10/- before he/she is allowed to join the post.
10. The salary will be paid on receipt of fund from funding agency.

Original certificates will be produced by selected candidate on or prior to date of joining

Dr Rajesh

In-charge

College Central Laboratory
Sciences, LUVAS, Hisar-125004

Dr. Gulshan Narang

Dean

College of Veterinary
LUVAS, Hisar-125004

No. 3407-13

Dated: 16-08-2023

CC:

1. Employment Exchange, Hisar
2. The Registrar and Comptroller, LUVAS, Hisar
3. DSW-cum-EO, LUVAS, Hisar
4. Dean, COVS, Dean PGS, Director of Research, Director HRM, LUVAS, Hisar
5. PRO, LUVAS, Hisar
6. In charge, LUVAS, Website for uploading on LUVAS Website, Hisar
7. Departmental Notice Board and college Notice Boards, LUVAS, Hisar