

**Document No.:- CO3079-281221**

**Subject:** Haryana Government employees retired during the period from January, 2020 to June, 2021 – calculation of Gratuity and Cash payment in lieu of Leave

(To be substituted bearing same memo no and date)

**OFFICE OF COMPTROLLER**

**LALA LAJPAT RAI UNIVERSITY OF VETERINARY & ANIMAL SCIENCES, HISAR**

**ORDER**

No. LUVAS/CVU/B-1/2021/ 5775-5820

Dated: 27.12.2021

The Worthy Vice-Chancellor has approved the adoption and circulation of the instructions No. 04/01/2019-2FR/18323 dated Chandigarh, the 17.12.2021(copy attached) issued by Additional Chief Secretary to Govt of Haryana, Finance Department, Chandigarh regarding calculation of Gratuity and Cash payment in lieu of leave in respect of Haryana Government employees retired during the period from January, 2020 to June, 2021. A copy of the same is forwarded to the following for information and necessary action: -

1. All Deans/Directors/Officers/HODs (Including Outstations), LUVAS, Hisar
2. Secretary to Vice-Chancellor for kind information of Worthy Vice-Chancellor, LUVAS, Hisar
3. SPS to Vice-Chancellor, LUVAS, Hisar
4. DDO, O/o Comptroller, LUVAS, Hisar
5. J.D, Local Audit, Haryana, LUVAS, Hisar
6. Adoption of instructions File (Internal)
7. Dr. Neelesh, Incharge, E-Gov. Cell, LUVAS, Hisar for uploading the same on the Website of University.

Sd/-

Comptroller

**APPROVED**

Surender Kumar  
Deputy Comptroller, Comptroller  
Office of Comptroller



ORDER

**Subject:- Haryana Government employees retired during the period from January, 2020 to June, 2021 – calculation of Gratuity and Cash payment in lieu of Leave - regarding.**

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The undersigned is directed to refer to Finance Department's earlier orders No.4/1/2009-5FR/8101 dated 06.07.2020 read with orders No.4/3/2016-5FR/17937 dated 26.07.2021, in regard to payment of Dearness Allowance(D.A) during the period from 01.01.2020 to 30.06.2021 and to say that in terms thereof while the rate of D.A during the said period shall remain at 17% of basic pay, the same has been enhanced to 28% of basic pay subsuming additional installments arising on 01.01.2020 (4%), 01.07.2020 (3%) and 01.01.2021 (4%) payable w.e.f. 01.07.2021.

2. As per the existing provisions contained in HCS (Pension) Rules, 2016, DA on the date of retirement or death is reckoned as emoluments for the purpose of calculation of gratuity. Also, as per the existing provisions contained in HCS (Leave) Rules, 2016, pay admissible on the date of retirement plus DA on that are reckoned for the purpose of calculation of cash payment in lieu of leave.

3. In view of the provision of the aforesaid orders of the Finance Department dated 06.07.2020 and 26.07.2021, calculation of gratuity and cash payment in lieu of leave in respect of Haryana Government employees, who retired on or after 01.01.2020 and up to 30.06.2021, are required to be made on the rate of DA at 17% of basic pay.

4. Keeping in view that gratuity and cash payment in lieu of leave are one time retirement benefits admissible to employees on retirement and employees who retired during the period from 01.01.2020 to 30.06.2021 have been allowed lesser amount than what would have been calculated but for the aforesaid orders of the Finance Department dated 06.07.2020 and 26.07.2021, the matter has been considered sympathetically with a view to allowing the same to such employees.

5. Accordingly, the Governor of Haryana is pleased to decide that in respect of Haryana Government employees, who retired on or after 01.01.2020 and up to 30.06.2021, the amount of DA to be taken into account for calculation of gratuity and cash payment in lieu of leave will be deemed to be as under:-

Employees retired during the period	Notional percentage of Dearness Allowance (DA) for calculation purpose
From 01.01.2020 to 30.06.2020	21% of basic pay
From 01.07.2020 to 31.12.2020	24% of basic pay
From 01.01.2021 to 30.06.2021	28% of basic pay

6. Other conditions as stipulated in HCS (Pension) Rules, 2016 and HCS (Leave) Rules, 2016 and other relevant instructions from time to time, in respect of employees borne on New Pension Scheme (NPS), shall continue to be applicable while calculating gratuity and cash payment in lieu of leave.

7. Copy of this order may be downloaded from the official website of the Finance Department i.e. [www.finhry.gov.in](http://www.finhry.gov.in).

Dated Chandigarh, the  
16<sup>th</sup> December, 2021

**T.V.S.N. Prasad, IAS**  
Additional Chief Secretary to Govt. Haryana  
Finance Department

Endst.No.04/01/2019-2FR/18323

Dated : 17<sup>th</sup> December, 2021

A copy is forwarded to the following for information and necessary action:-

1. The Chief Secretary to Govt. Haryana.
2. All the Administrative Secretaries to Govt. Haryana.
3. Pr. Accountant General (A&E) and (Audit), Haryana, Chandigarh.
4. The Registrar General, Punjab and Haryana High Court, Chandigarh.
5. All the Head of Departments and Commissioners of all Divisions.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.



7. The Director General, HIPA, Gurugram.
8. The Finance Secretary, Chandigarh Administration, UT, Chandigarh.
9. The Director General, Treasuries & Accounts Deptt., Haryana, Chandigarh.
10. The Joint Secretary Finance (Pension Branch), Finance Department.
11. All the Treasury Officer in Haryana including Treasury Officer, Chandigarh, Tees Hazari Court, Delhi.
12. Incharge, Computer Cell (Finance Department) for uploading these instructions on the website of the Finance Department.

**Deputy Secretary Finance**  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

Endst.No.04/01/2019-2FR/18323

Dated : 17<sup>th</sup> December, 2021

A copy is forwarded to the Chief Principal Secretary, Principal Secretary, Additional Principal Secretary/Officers on Special Duty/Senior Secretaries/Secretaries/Private Secretaries for kind information of Hon'ble Chief Minister, Deputy Chief Minister and Ministers of Haryana State.

**Deputy Secretary Finance**  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

To

The Chief Principal Secretary, Principal Secretary, Additional Principal Secretary/Officers on Special Duty/Senior Secretaries/Secretaries/Private Secretaries for kind information of Hon'ble Chief Minister, Deputy Chief Minister and Ministers of Haryana State.

U.O.No.04/01/2019-2FR/18323

Dated : 17<sup>th</sup> December, 2021

Endst.No.04/01/2019-2FR/18323

Dated : 17<sup>th</sup> December, 2021

A copy is forwarded to the following for information and necessary action:-

1. All Accountant Generals in India with reference to Comptroller & Auditor General of India's letter No. 21-TA11/1984/No.320-TA/11-3-83 dated nil.
2. Chief Accountant, Reserve Bank of India, Central Office, Department of Government of Bank Accounts, Post Box No.8143 Mumbai-400051.
3. The Financial Commissioner & Secretary to Government Punjab, Department of Finance (Finance Regulation), Chandigarh.
4. The Financial Commissioner & Secretary to Government Himachal Pradesh, Department of Finance Shimla.
5. Member Secretary, Haryana Bureau of Public Enterprises, Chandigarh.
6. All Treasury Officers/Assistant Treasury Officers of Haryana in Delhi and Chandigarh with the request to notify these orders on their notice boards.
7. General Manager (Operations), P.O. No. 393, 11 Parliament Street, State Bank of India, New Delhi.
8. General Manager (Operations), P.O. No. 139, State Bank of India, Sector-17B, Chandigarh- 160017.
9. General Manager, State Bank of India, Central Pension Processing Cell, Sector-5, Panchkula.
10. Chief Manager, Punjab National Bank, Head Office, Chandigarh.
11. Chief Manager (Development P&SB) State Bank of Patiala, Head Office, Patiala.
12. Chief Manager (OPR), Central Bank of India, Zonal office. S.C.O. No. 58-59, Bank Square, Sector-17B, Chandigarh-160017.
13. Chief Manager, Centralized Pension Processing Centre, State Bank of India, 3rd Floor, Chandni Chowk, New Delhi.
14. Assistant General Manager, UCO Bank, Head Office, Finance Department 2, India Exchange Place, 3rd Floor, Calcutta-700001.

**Deputy Secretary Finance**  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department