

From

The Comptroller,  
Lala Lajpat Rai University of Veterinary and Animal Sciences  
Hisar

To

All Deans/Directors/Heads of Departments/Offices (Including outstations)  
Lala Lajpat Rai University of Veterinary and Animal Sciences  
Hisar

Memo No. CVU/LUVAS/IF/2023/81-130

Dated: 06.04.2023

**Sub: Nomination of Comptroller's representative in various Purchase/ Inspection/Auction Committees.**

As per orders of the worthy Vice-Chancellor, LUVAS, Hisar, the duty of representative of Comptroller relating to various Purchases/Inspection/Declaring the store items as Unserviceable and Auction Committees etc. for the year 2023-24 is assigned to the following officials with immediate effect:

**A. For items costing below Rs. 3.0 lakhs:**

Sr. No.	Name of Office/Department	Name of Assistants who will work as representative of Comptroller	Name of Office/ Department where working
1.	Vice-Chancellor	Sh. Narender Kumar	Comptroller
2.	Registrar including COE	Sh. Ashok Sharma	DFSAH
3.	Comptroller	Sh. Jetinder Kumar	Registrar
4.	SPO	Sh. Sunil Kaushik	Registrar
5.	Dean PGS	Sh. Bhup Singh	DR
6.	Dean CODST	Sh. Pardeep	Director IPVS
7.	Director HRM	Sh. Bhagwan Singh	DSW
8.	Director of Research	Sh. Baljit Singh	Dean COVS
9.	DEE	Mrs. Manisha Rani	Dean CoDST
10.	DSW cum EO	Sh. Sanjay Kumar	DR
11.	Director IPVS	Sh. Nasib	DR
12.	Dean COVS including CCL	Sh. Ajay Mehta	Dean CoDST
13.	Vety. Anatomy	Sh. Mukesh Kumar Saini	Comptroller
14.	Vety. Phy. & Bio.	Sh. Mukesh Kumar Indora	ABT
15.	Vety. Parasitology	Sh. Amit Sharma	SPO
16.	Vety. Microbiology	Mrs. Jyoti Gahlawat	Director HRM
17.	Vety. Gynae. & Obst.	Sh. Vivek Khudia	Dean PGS
18.	VSR including Library	Ms. Pratima Kalra	Dean COVS
19.	Vety. Medicine	Sh. Parveen Kumar	VPHE

20.	VCC	Sh. Tarun Kumar	AGB
21.	Vety. Pathology	Sh. Ravi Narwara	Registrar
22.	Vety. Pharmacology	Ms. Neeru Bala	LFC
23.	VAHEE	Sh. Sandeep Kumar	Comptroller
24.	VPHE & Outstations	Sh. Devender Kumar	Dean COVS
25.	ABT	Sh. Parvesh Kumar	DSW-cum-E.O.
26.	AGB	Sh. Sandeep Kumar	Dean PGS
27.	LPM	Sh. Karambir Singh	Animal Nutrition
28.	LPT	Sh. Anup	Vety. Pathology
29.	Animal Nutrition	Sh. Vivek Chopra	VPTX
30.	LFC	Sh. Pardeep Kumar	VSR
31.	DFSAH	Sh. Niraj Kumar Sharma	COE
32.	FPU	Sh. Parveen Kumar Saini	Director IPVS

**B. For items costing Rs. 3.0 lakh & more:**

Sr. No.	Name of Department/Office	Name of Officials who will work as representative of Comptroller	Name of Department where working
1.	Vice-Chancellor/ Registrar/COE	Sh. Ram Manohar, A&AO	DEE
2.	Dean, PGS	Mrs. Parul Chouhan, Dy. Supdt.	Comptroller
3.	DSW cum EO	Sh. Dinesh Kumar, Asstt. Registrar	Dean COVS
4.	Comptroller including SPO	Sh. Parmod Kumar, A&AO	DSW
5.	COVS (Teaching schemes)	Sh. Kulvinder Singh, Dy. Supdt.	SPO
6.	Dean CODST	Mrs. Ompati, Dy. Supdt.	Dean PGS
7.	Director HRM/DEE	Sh. Sunil Kumar, Dy. Supdt.	Comptroller
8.	COVS (All schemes excluding teaching scheme)	Sh. Bijender Singh, Supdt.	Vety. Microbiology
9.	Director IPVS	Sh. Sukhbir, Dy. Supdt.	DR
10.	University Library	Sh. Surender Singh, Dy. Supdt.	Dean CODST

Controlling Officer's (HPVKs/PVKs) may assign the duty of Rep. of Comptroller for various HPVKs/PVKs etc. out of the Supervisory Staff/Assistants working in their Offices in the above mentioned committees as and when required.

**It is requested that letter regarding deputing Comptroller's Rep. for the above mentioned committees may be addressed to the concerned officials and no letter may be sent to this office in this regard.**

**Further, instances have come to notice that some Offices/Departments send letters a day before or on the same day for an auction, purchase, inspection etc. Sometimes the nominee/member for whom the letter has addressed is on CL, EL etc. Due to this, same day replacement becomes very difficult for this office. Further, the practice of sending the letter a day before or on the same day has been viewed very seriously by the competent authority. Therefore, the letter is required to be sent after taking the consent from the concerned employee regarding his/her availability on the scheduled date/time.**

All the departments are requested to comply with above instructions strictly. In addition, it is again clarified that the above instructions may be considered over and above with regard to all earlier instructions of Comptroller's Rep. issued from time to time in various matters including Store Purchase Procedure, 2015.

*Suresh*  
6/4/23  
**COMPTROLLER**

Copy to:

1. Secretary to Vice-Chancellor, LUVAS, Hisar
2. All concerned officials, LUVAS, Hisar
3. Dr. Dinesh Mittal, Incharge, University website, LUVAS, Hisar for uploading on the website of LUVAS
4. P.S. to Comptroller, LUVAS, Hisar