

**Proceedings of the 263<sup>rd</sup> Meeting of Board of Studies of College of Veterinary Sciences held on 13.03.2019 at 11.00 AM in the Committee Room of Dean, COVS, LUVAS, Hisar.**

The followings were present:

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|---|------------------------|
| 1. Dr. D. P. Sharma, Dean, COVS         | -Chairman              |
| 2. Dr. M. K. Rose, Rep. COE             | -Invitee               |
| 3. Dr. Sushila Maan, HOD ABT            | -Member                |
| 4. Dr. A. S. Yadav, HOD AGB             | -Member                |
| 5. Dr. N. S. Maan, HOD ANN              | -Member                |
| 6. Dr. S. K. Chhikara HOD LPM           | -Member                |
| 7. Dr. S. S. Ahlawat, HOD LPT           | -Member                |
| 8. Dr. V. K. Jain, HOD VCC              | -Member                |
| 9. Dr. S. S. Snagwan, HOD VAHEE         | -Member                |
| 10. Dr. Pawan Kumar, HOD VAN            | -Member                |
| 11. Dr. Yudhbir Singh, HOD VMD          | -Member                |
| 12. Dr. N. K. Kakker, HOD VMC           | -Member                |
| 13. Dr. Satyaveer Singh, HOD VPA        | -Member                |
| 14. Dr. Gauri, Rep.HOD VPP              | -Member                |
| 15. Dr. M. K. Rose, HOD VPB             | -Member                |
| 16. Dr. Ashok Kumar, HOD VPHE           | -Member                |
| 17. Dr. Ashok Kumar, HOD VSR            | -Member                |
| 18. Dr. Yogender Yadav, Rep. Dean CoDST | -Invitee               |
| 19. Dr. Vinod Kumar, HOD VPT            | -Member Secretary, BOS |

At the outset, the Chairman, Dr. D. P. Sharma, Dean, COVS welcomed all members of Board of Studies and representatives of invitees present in 263<sup>rd</sup> meeting of Board of Studies. The following decisions were taken after detailed deliberations.

**Agenda Item No. 1. Confirmation of proceedings of 262<sup>nd</sup> meeting of BOS held on 25.01.2019 at 10.00 AM**

The proceedings were confirmed

**Agenda Item No. 2. Amendment in Rule 24 (Part 2 & 3) and Rule 28 (Part 1) of University Calendar Volume-II, Chapter-II**

**i) Amendment in Rule 24 (Part 2 & 3) of University Calendar Volume-II, Chapter-II.**

The rates for supplementary examinations and retotalling and scrutiny of answer sheets under Rule No. 24 (Part 2 & 3) were approved as under :

<b>Existing Rule No. 24 (Part 2 &amp; 3)</b>	<b>Approved Rule No. 24 (Part 2 &amp; 3)</b>
2. Fee for supplementary examination :Rs. 500/- per paper	<b>2. Fee for supplementary examination :Rs. 1000/- per paper</b>

3. Re-totalling / scrutiny of answer sheets :Rs. 200/- per paper	<b>3. Re-totalling / scrutiny of answer books :Rs. 500/- per paper</b>
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**ii) Amendment in Rule 28 (Part 1) of University Calendar Volume-II, Chapter-II**

For smooth conduct of the supplementary (compartment) examinations of affiliated colleges / institutes, the following Rule 28 (Part 1) was approved:

Existing Rule No. 28 (Part 1)	Approved Rule No. 28 (Part 1)
(1) Both internal assessment and external theory and practical examinations will be carried out in the campus of the respective affiliated college / institute.	(1) Both internal assessment and external theory and practical examinations will be carried out in the campus of the respective affiliated college / institute. <b>However, supplementary (Compartment) theory examinations of all the affiliated colleges / institutes shall be conducted at LUVAS, Hisar. This will also be applicable to the students studying under old VCI regulations.</b>

**Agenda Item No. 3. Teaching Load for faculty member of LUVAS**

Recommendations of the Committee (committee constituted vide Document No. DC1057-130718 by worthy Vice-Chancellor to revisit credit hour/contact hour load claimed by the faculty of LUVAS) on the issue of assigning contact hours to faculty in certain courses, trainings and for PG research were discussed and approved as under:

**Teaching Load for faculty member of LUVAS**

As per UGC guidelines and taking into consideration research mandate of the University, following norms were approved.

S. No.	Activity	Hours per week			
		Dean/Director /Officers	Head of the Dept.	Professor/Associate Professor	Assistant Professor
1	Instructional contact hours	2	6	14*	16*
2	Preparation for teaching	3	8	15	18
3	Other activities like research, extension, evaluation, administration, guidance, training, counselling, development or any other duty assigned by the competent authority	35	26	11	6

\*Instructional contact hours will be one third for research faculty. Remaining instructional contact hours shall be utilized for research activities. For allotment of courses, first preference will be given to teaching faculty.

### **Credit Load for Internship programme:**

Internship training will be offered by Department of Veterinary Clinical Complex and Dept. of Livestock Farm Practices. Training will be provided in different departments/sections on rotation basis. These training will not be reflected in load of the departments other than VCC and LFC for the purpose of faculty strength calculation. There is no mention of credit hours in VCI regulations for the Internship programme. As internship is a training and no credit load is assigned, the criteria of theory/ practical contact hours cannot be applied. However, credit will be given to the teachers associated with internship programme as below:

Internship coordinator one each from Vety. Clinical Complex and LFC = 4 contact hours

Teacher from different sections/departments = 2 contact hours (if more than one teacher from a Department is involved, the load will be shared proportionately)

### **Veterinary Clinical Practices-I & II**

VCP-I (3rd year) 0+1 (3 hours each) = 3 contact hour

VCP-II (4th year) 0+6 (3 hours each) = 18 contact hour

Classes will be conducted in six sections viz. Ambulatory section, Vety. Diagnostic Laboratory section, Vety. Medicine section, Vety. Gynaecology and Obstetrics section, Vety. Surgery and Radiology section and Pet animal section of Veterinary Clinical Complex.

Credit Load will be 3 contact hours for VCP-I and 18 contact hours for VCP-II in each section mentioned above. Load will be shared by teachers in concerned section. These courses will be offered by VCC only. For purpose of faculty strength calculations, these courses will be considered only in VCC and not in any other Department. In case of insufficient faculty in VCC, the faculty members from the other Department may be associated with these courses in consultation with the HOD concerned and in case more than one teacher in Dept./section are involved, the load will be shared proportionately.

### **Livestock Farm Practices (3rd year) Cr. Hours 0 + 2**

The course will be offered by Livestock Farm Complex and teachers from different departments will be engaged in consultation with concerned HOD. Each Dept./section will claim 6 contact hours and credit load will be shared proportionately in case more than one teacher from a Department or section are involved. For purpose of faculty strength calculations, this course will be considered only in LFC and not in any other Department.

### **VLDD-XIV (Introduction to Clinical Procedures & Animal Farm Practices (0+6):**

This course will be offered by VLDD section and be considered exclusively by VLDD for faculty strength calculation. The course will be of 12 contact hours. Presently faculty of VLDD section, AGB, ANN, LPM and LFC is involved in teaching the course. Each Dept./section will claim 12 contact hours and credit load will be shared proportionately in case more than one teacher from a Department is involved. This course and other VLDD courses, will continue to be taught by other departments till sufficient faculty is employed in VLDD section and there after all courses of VLDD will be taken by VLDD section.

### **Practical/ Professional Training in Diagnostic laboratories for DVL T students.**

There is no provision of any contact hour for this professional training, however it was decided to assign 1 contact hour for this training and will be shared proportionately in case more than one teacher from a Department is involved.

## PG student advisory load

Following contact hours for PG advisory committee activities were approved.

Major Advisor: 1 contact hour per student, Member from Major Subject: 0.5 contact hour per student

Any other member in PG student advisory committee: 0.25 contact hour per student.

## Agenda Item No. 4. Agenda for amendment in Rule 14 (Part 21) of University Calendar Volume-II, Chapter-II.

For smooth conduct of the Internal Assessment Examinations of B.V.Sc. & A.H. courses under VCI Regulations - 2016, the following Rule 14 (Part 21) was approved.

Existing Rule No. 14 (Part 21)	Approved Rule No. 14 (Part 21)
<p>The internal assessment examinations shall be conducted by the concerned Department(s) during free period without affecting the teaching schedule. The dates of the internal assessment examinations will be decided by the concerned teacher(s) in the class at least one week in advance, within the stipulated time schedule as per the academic calendar. Head of the concerned department will act as superintendent for the examination of his/her subject. The faculty members of that department shall be the invigilators. If any department is not having sufficient number of faculty members, it will be the responsibility of the HoD to have collaboration with other departments in this connection. If more than one internal assessment examinations are scheduled on the same date and time, only one of the HoDs (to be communicated by the COE) will act as superintendent for those examinations. The question paper(s) will be prepared by the concerned instructor(s) and the requisite number of photocopies may be got done in the office of COE within 3 days prior to the examination by maintaining complete secrecy. The sealed packet(s) containing these copies will be kept by the Head of the concerned department and will be delivered to the invigilator(s) just before the start of examination. Seating plan will be prepared by the concerned teacher(s).</p>	<p>The internal assessment examinations shall be conducted by the concerned Department(s) during free period without affecting the teaching schedule. <b>The date sheet of the Internal Assessment Examinations will be prepared and conveyed by the Controller of Examinations</b> atleast one week in advance. Head of the concerned department will act as superintendent for the examination of his/her subject. The faculty members of that department shall be the invigilators. If any department is not having sufficient number of faculty members, it will be the responsibility of the HoD to have collaboration with other departments in this connection. If more than one internal assessment examinations are scheduled on the same date and time, only one of the HoDs (to be communicated by the COE) will act as superintendent for those examinations. The question paper(s) will be prepared by the concerned instructor(s) and the requisite number of photocopies may be got done in the office of COE within 3 days prior to the examination by maintaining complete secrecy. The sealed packet(s) containing these copies will be kept by the Head of the concerned department and will be delivered to the invigilator(s) just before the start of examination. <b>Seating plan and attendance sheet will be prepared by the Controller of Examinations.</b></p>

## Agenda Item No. 5. Agenda for amendment in Rule 15.1 of University Calendar Volume-II, Chapter-I.

For smooth conduct and timely result declaration of B.Tech. (Dairy Technology) students, the following Rule No. 15.1 was approved :

<b>Existing Rule No. 15.1</b>	<b>Approved Rule No. 15.1</b>
The Controller of Examinations shall get the answer books of final theory external paper evaluated by the departmental faculty member other than the course instructor(s), who will submit the award list to the Controller of Examinations through Dean of the College.	The Controller of Examinations shall get the answer books of final theory external paper evaluated by the departmental faculty member other than the course instructor(s), who will submit the award list to the Controller of Examinations through Dean of the College. <b>In case of insufficient faculty in the concerned department / discipline, the answer books of final theory external paper may be got evaluated by the Controller of Examinations from the external examiner. However, in case of emergency, the answer books of final theory external paper may be got evaluated from the course instructor(s).</b>

**The meeting ended with vote of thanks to the Chair.**

Sd/-

(Dr. Vinod Kumar)

Secretary, BOS

Approved

Sd/-

(Dr. D. P. Sharma)

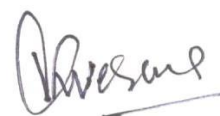
Chairman, BOS

Endst. No. VPTX/2019/335-356

Dated: 13.03.2019

A copy of the above is forwarded to the following for information and necessary action please.

1. Dean, COVS, LUVAS, Hisar
2. The Registrar, LUVAS, Hisar
3. Controller of Examination, LUVAS, Hisar
4. Dean CoDST, LUVAS, Hisar
5. All HODs of COVS, LUVAS, Hisar
6. Dr. Vijay Jadhav for uploading on University website



(Dr. Vinod Kumar)

Secretary, BOS