

**PROCEEDINGS OF THE 19th MEETING OF RESIDENT INSTRUCTION COMMITTEE (RIC) HELD ON 07.03.2019 AT 03.00 PM IN THE OFFICE OF DEAN, PGS, LUVAS, HISAR.**

Following were present :

1. Dr. Jagat Bir Phogat,	Dean,PGS	Chairman
2. Dr. Harish Gulati	Registrar	Member
3. Dr. Pardeep Singh Bamal	OSD to VC	-do-
4. Dr. Nirmal Sangwan,	Director HRM	-do-
5. Dr.D.P.Sharma	Dean, COVS	-do-
6. Dr. Parveen Goel	Director Research	-do-
7. Dr. R.S.Sheokand	DEE & Director, IPVS	-do-
8. Dr. Trilok Nanda	DSW-cum-EO	-do-
9. Dr. Vinod Kumar,	HoD VPTX- cum-Secretary BOS	-do-
10.Dr. Gulshan Narang	HoD, VPP	Member Secretary RIC

At the outset, the Chairman, welcomed all the Hon'ble members in the 19<sup>th</sup> meeting of the Resident Instruction Committee (RIC) and wished that the contribution of members in this meeting will be constructive and useful.

Thereafter, the agenda items and supplementary agenda items were placed before the RIC and the following decisions were taken thereof :

**Agenda Item No.19 RIC-1: Confirmation of the proceedings of 18<sup>th</sup> meeting of RIC held on 08.01.2019**

Since no comments were received, the proceedings of last 18<sup>th</sup> RIC meeting held on 08.01.2019, were confirmed by the RIC.

**Agenda Item No.19RIC-2: Action taken report on the proceedings of 18<sup>th</sup> meeting of Resident Instruction Committee (RIC) held on 08.01.2019 in the office of Dean PGS, LUVAS, Hisar.**

The Member Secretary, RIC presented the action taken report which was approved by the house.

**Agenda Item No. 19RIC-3 Amendment in University Rule 5.8, 15.1 and 16.1., Chapter-III, University Calendar Volume-II**

The matter regarding amendment in University Rule 5.8, 15.1 and 16.1, Chapter-III was placed before the Resident Instruction Committee (RIC). The Resident Instruction Committee has

proposed and recommended to place the matter before the Academic Council for consideration and decision to amend University Rule 5.8, 15.1 and 16.1 of Chapter-III University Calendar Volume-II as below :

Existing Rules	Proposed Rule
<p><b>5.8 Change of discipline</b></p> <p>Change of discipline in M.V.Sc. programme within the college may be considered as per admission rules of relevant year, before the registration of 2<sup>nd</sup> semester on the recommendations of Major Advisor and the concerned HoDs, as per schedule to be notified by the Dean PGS.</p>	<p><b>5.8 Change of discipline</b></p> <p>Change of discipline in M.V.Sc. programme within the college may be considered as per admission rules of relevant year, before the registration of 2<sup>nd</sup> semester on the recommendations of Major Advisor and the concerned HoDs, as per schedule to be notified by the Dean PGS. <b>The students after having changed the discipline in 2<sup>nd</sup> semester are required to complete the residential requirements of four semesters in changed discipline. However, courses passed during the first semester may be considered passed if included in the programme of work/yellow form of new discipline. For all purposes during the study period after changing the discipline, student shall be governed by university rules.</b></p> <p><b>Note: The Rule 5.8 shall be applicable to all students who changed their disciplines during 2<sup>nd</sup> semester of Academic Year 2018-19.</b></p>
<p><b>15.EVALUATION OF M.V.Sc. THESIS</b></p> <p><b>15.1 Sending of thesis to external examiners</b></p> <p>After successful completion of thesis seminar, Major Advisor shall submit the panel of external examiners, through HoD, in proforma PG-5-B for thesis evaluation and viva voce examination. The Dean, PGS shall send thesis for evaluation to the external examiner who is specialist in student's major field. The external examiner will submit a report in the prescribed proforma commenting on the quality of thesis and stating whether he / she recommends acceptance of thesis. Oral examination should be arranged, if the external examiner recommends</p>	<p><b>15.EVALUATION OF M.V.Sc. THESIS</b></p> <p><b>15.1 Sending of thesis to external examiners</b></p> <p>After successful completion of thesis seminar, Major Advisor shall submit the panel of external examiners, through HoD, in proforma PG-5-B for thesis evaluation and viva voce examination. The Dean, PGS shall send thesis for evaluation to the external examiner who is specialist in student's major field. The external examiner will submit a report in the prescribed proforma commenting on the quality of thesis and stating whether he / she recommends acceptance of thesis. Oral examination should be arranged, if the external examiner recommends</p>

acceptance of thesis. If he/she rejects it, the case will be submitted to the Advisory Committee for a decision. If the Advisory Committee agrees with the external examiner, **the thesis shall be rejected and the student shall be dropped from the university.**

acceptance of thesis. If he/she rejects it, the case will be submitted to the Advisory Committee for a decision. If the Advisory Committee agrees with the external examiner, **the advisory committee shall send the thesis to 2<sup>nd</sup> external examiner. If 2<sup>nd</sup> examiner also reject thesis the Advisory Committee shall direct the student to improve his/her research work/thesis in the light of the comments given by the external examiners and re-submit the thesis. The advisory committee may recommend to send the thesis to the same or 2<sup>nd</sup> external examiner for evaluation. If he recommend that the thesis is good enough for the conduct of the viva-voce examination, it will be conducted by external examiner and the Advisory Committee.**

**16. EVALUATION OF Ph.D. THESIS**

**16.1 Sending of thesis to external examiners**

After successful completion of thesis seminar, Major Advisor shall submit the panel of external examiners, through HoD, in proforma PG-5-B for thesis evaluation and viva-voce examination. Two copies of thesis will be first sent by the Dean PGS to two external examiners for evaluation. The external examiners will advise whether or not the thesis is acceptable and the viva-voce examination may be conducted. If they recommend that the thesis is good enough for the conduct of the viva-voce examination, it will be conducted by one of the external examiners and the Advisory Committee. If there is a difference of opinion between the external examiners, the thesis will then be referred to third external examiner whose decision shall be final and if rejected again, the student shall be dropped from the university.

If the thesis is not recommended for viva-voce examination and returned for revision, it shall be revised on the basis of the comments of the external examiner(s) within three months from the date of receipt of report of external examiner (s) and re-submitted to the same external expert(s) and,

**16. EVALUATION OF Ph.D. THESIS**

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- (A) **If there is a difference of opinion between the external examiners with reference to acceptance of thesis:**
  - (a) **The thesis will then be referred to third external examiner on the recommendation of advisory committee, if accepted by third examiner then final viva voce shall be conducted.**
  - (b) **If the thesis is rejected by third examiner, then advisory committee shall direct the student to improve his/her research work/thesis in the light of the comments given by the external examiner(s) and re-**

(i) should both the external examiners again condemn the thesis, then it shall be rejected. The student shall be dropped from the university. In such cases, the Dean PGS shall institute an enquiry to fix the responsibility of not guiding / supervising the student's work properly.

(ii) should both the external examiners agree to accept the thesis, the viva-voce examination shall be arranged, to which one of these two external examiners shall be invited, and

(iii) should there again be a difference of opinion between these two external examiners, the case may be submitted to the Academic Council with the comments of the external examiners and of the Advisory Committee. The members of the Advisory Committee will be heard by the Academic Council and the decision of the Academic Council shall be final.

submit the thesis. After improvement, the advisory committee may recommend to send the thesis to the same 3<sup>rd</sup> external examiner for evaluation. If accepted by third examiner then final viva-voce shall be conducted. If third examiner again reject the thesis, the student shall be dropped from the degree and Dean, PGS, shall initiate an enquiry with a committee comprising Dean PGS, Dean of the College and nominee of the Vice Chancellor to fix responsibility of not guiding / supervising the student's work properly,

(B) If both the external examiners condemn / reject the thesis, then it shall be referred to advisory committee and student may be asked to improve the research work / thesis in the light of the comments given by external examiners. After improvement, the advisory committee may recommend to send the thesis again to two external examiners for evaluation. If accepted by both the examiners, then final viva-voce shall be conducted. In such cases, the Dean PGS shall constitute an enquiry with a committee comprising of Dean PGS, Dean of the College and nominee of Vice Chancellor on advisory committee to fix the responsibility of not guiding / supervising the student's work properly. If there is difference of opinion with reference to acceptance of thesis between these two external examiners, after revision, the case may be submitted to the Academic Council with the comments of the external examiners and of the Advisory Committee. The members of the Advisory Committee will be heard by the Academic Council and the decision of the Academic Council shall be final.

**Agenda Item No.19RIC-4 :Distribution of marks for mid-term, end term (Supplementary) and practical for 1+3 credit hours examination**

The RIC has considered the matter and recommend to place the matter before the Academic Council for consideration and decision to amend university Rule 7.7, Chapter-III of University Calendar Volume-II as below :

**7.7 Weightage for various examinations shall be as under**

Existing Rules				Proposed Rule			
Weightage / marks				Weightage / marks			
Credit hours	Mid-term	End-term	Practical	Credit hours	Mid-term	End-term	Practical
1+0	40	60	-	1+0	40	60	0
1+1	20	30	50	1+1	20	30	50
2+1	25	45	30	1+2	10	20	70
2+2	20	30	50	<b>1+3</b>	<b>10</b>	<b>15</b>	<b>75</b>
3+1	30	45	25	2+0	40	60	0
3+2	25	35	40	2+1	25	45	30
2+0	40	60	0	2+2	20	30	50
3+0	40	60	0	3+0	40	60	0
1+2	10	20	70	3+1	30	45	25
1+3	0	0	0	3+2	25	35	40

**Agenda item No. 19RIC-5 : University Rule 14.1 Preparation of the Synopsis- Amendment in clause (d) - Evaluation of synopsis submitted by M.V.Sc. and Ph.D. students.**

The RIC has considered the matter for evaluation of synopsis in pursuance of Rule 14.1 clause (d) by HoD before submission to the Dean, PGS, for approval. The RIC has recommended to propose the amendment in University Rule 14.1(d) as below :-

Existing Rules	Proposed Rule
14.1 Preparation of the synopsis	14.1 Preparation of the synopsis

<p>d) The subject of the thesis will, as far as possible, relate to some research needs of the State. The student shall be required to deliver the synopsis seminar after the Advisory Committee has discussed and approved the plant of work. The HoD should ensure that there is an active participation of the faculty members and PG students at the time of synopsis seminar. The HoD will get the synopsis evaluated by <b>one or two experts</b>, preferable locally and if such expert is not available locally, then by outside expert within one month; thereafter, the synopsis shall be submitted by the HoD after incorporating modifications, if any, for the approval of the Dean, PGS.</p>	<p>d) The subject of the thesis will, as far as possible, relate to some research needs of the State. The student shall be required to deliver the synopsis seminar after the Advisory Committee has discussed and approved the plant of work. The HoD should ensure that there is an active participation of the faculty members and PG students at the time of synopsis seminar. The HoD will get the synopsis evaluated by <b>one expert for M.V.Sc. and two experts for Ph.D.</b>, preferable locally and if such expert is not available locally, then by outside expert within one month; thereafter, the synopsis shall be submitted by the HoD after incorporating modifications, if any, for the approval of the Dean, PGS.</p>
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**Agenda Item No. 19RIC-6: Decision regarding fee increase during PG programme in Academic Year 2019-20**

The RIC has considered the matter and deferred the same.

**Agenda Item No. 19RIC-7 : Refund of surety amount @ Rs 30,000/- each to 7 Ph.D. and one M.V.Sc. students who dropped to join as Veterinary Surgeon in September, 2018 and rejoined their studies in the excluding semester and same semester respectively.**

The RIC has considered the matter and recommended to refund the amount of security bond @ Rs 30,000/- recovered from the students, in pursuance of security bond given by students in terms of Clause 6, Annexure-I of Chapter VI, University Calendar Volume-II to the students after re-joining in

the M.V.Sc. / Ph.D. programmes after granting Leave of Kind Due / Extra Ordinary Leave and 'No Objection Certificate' by the employer. If any MVSc / Ph.D. student re-join studies after dropping as non-in-service student, then he/she is eligible for stipend/ merit stipend as per University Rules.

The RIC has recommended to modify University Rule 6 of Chapter VI, University Calendar Volume-II as under :-

<b>5.3 Merit stipend / stipend</b>	<b>5.3 Merit stipend / stipend</b>
<b>(i)For Master's degree programme</b>	<b>(i)For Master's degree programme</b>
Rule 5.3 (i), (a)and (b) no change.	<b>(c) If any MVSc student after dropping the studies, rejoins his / her studies as non-in-service student, then he/she is eligible for stipend/ merit stipend, as the case may be, as per university rules.</b>
<b>(ii)For Ph.D. programme</b>	<b>ii)For Ph.D. programme</b>
Rule 5.3(ii)(a)and (b) no change	<b>(c) If any Ph.D. student after dropping the studies, rejoins his her studies as non-in-service student, then he/she is eligible for stipend/ merit stipend, as the case may be, as per university rules.</b>
<b>6. Surety Bond to be executed by M.V.Sc. / Ph.D. Students receiving stipend / merit stipend from LUVAS</b>	<b>6. Surety Bond to be executed by M.V.Sc. / Ph.D. Students receiving stipend / merit stipend from LUVAS</b>
Original certificates necessary for admission may be kept in the office of the Dean, PGS, LUVAS till the completion of degree course. The amount paid in form of stipend / merit stipends should be refunded by the student to LUVAS, in case he / she fails in completing degree programme. His / Her deposited certificates may be returned only after	<b>(i) Original certificates necessary for admission may be kept in the office of the Dean, PGS, LUVAS till the completion of degree course. The amount paid in form of stipend / merit stipends should be refunded by the student to LUVAS, in case he / she fails in completing degree programme. His / Her deposited certificates may be returned only after</b>

the complete recovery of scholarship / stipend / financial assistance from the student. The M.V.Sc. / Ph.D. students eligible for stipend / merit stipend of LUVAS may also have to submit a surety bond of actual amount received from o/o the Dean, PGS, LUVAS on non judicial stamp paper of Rs 100/-in prescribed format (Annexure-I) duly signed by the 1<sup>st</sup> Class Executive Magistrate at the time of admission.

the complete recovery of scholarship / stipend / financial assistance from the student. The M.V.Sc. / Ph.D. students eligible for stipend / merit stipend of LUVAS may also have to submit a surety bond of actual amount received from o/o the Dean, PGS, LUVAS on non judicial stamp paper of Rs 100/-in prescribed format (Annexure-I) duly signed by the 1<sup>st</sup> Class Executive Magistrate at the time of admission.

**(ii) The amount of surety bond Rs 30,000/- or Rs 45000/- (from the Academic Year 2019-20), or the actual amount of stipend / merit stipend paid whichever is less, is recovered from the students, in pursuance of surety bond given by students in terms of Clause 6, Annexure-I of Chapter VI, University Calendar Volume-II. After re-joining in the M.V.Sc. / Ph.D. programmes as regular student, after granting Leave of Kind Due / Extra Ordinary Leave and 'No Objection Certificate' by the employer, the recovered amount shall be refunded to the student after depositing his all original documents in the o/o Dean PGS after rejoining the studies.**

The above rules shall be applicable from 2<sup>nd</sup> semester of Academic Year 2018-19.

### **Table Agenda**

Thesis Evaluation Report proforma also considered by RIC and approved as under :

**THESIS EVALUATION REPORT**



Existing Proforma	Proposed proforma
4. Report (Summary)	4. Report (Summary)
a) Accepted and considered fit enough for conducting the oral examination.	a) Accepted and considered fit enough for conducting the oral examination.
b) Rejected	b) Rejected.
c) Required to be re-submitted after revision in the light of the detailed report after the expiry of three months from the date of receipt of examiner's report to Dean PGS office	<b>c) Accepted and thesis to be re-submitted after revision as per comments of the external examiner to Dean PGS office.</b>

The meeting ended with a vote of thanks to the chair.

***The draft proceedings of the meeting are submitted for kind perusal and approval of Chairman, RIC, please.***

*Sd/-*

***(Dr Gulshan Narang)***

***Member Secretary, RIC***

***Approved***

*Sd/-*

***(Dr. J.B.Phogat)***

***Dean, PGS-cum- Chairman, RIC***

**OFFICE OF CHAIRMAN, RIC – CUM - DEAN, PGS, LUVAS, HISAR**

**Endst. No. PGS / 2019 / 1063 - 74**

**Dated 7.3.2019**

A copy of the above is forwarded to the :

- 1) SPSto VC for kind information of worthy Vice Chancellor
- 2) All RIC members with the request to take further necessary action, wherever, require, please

*Sd/-*

***(Dr Gulshan Narang)***

***Member Secretary, RIC***