

LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, HISAR

ORDER

No. Admn./G-I/2020/1343

Dated: 01.06.2020

In pursuance of the Instructions issued by the State Government regarding preventive measures to contain the spread of Coronavirus (COVID-19)- attendance in Offices circulated vide letter No. 62/19/2020-6GS1 dated 01.06.2020, the following decisions have been taken:

1. All the Group 'A' & 'B' officials (non-teaching) and DDOs of all the offices/ department/section (including outstations) shall attend their duty from 09.00 A.M. to 01.30 P.M. on all working days.
2. Atleast 75% of Group 'C' & 'D' employees in each office/department/section (including outstations) shall attend their duty from 09.00 A.M. to 01.30 P.M. on all working days.
3. However, in case any office has sufficient space to ensure 100% attendance with complete observance of social distancing norms, the required percentage (above 75%) of Group 'C' & 'D' staff can be called for duty by the concerned Dean/Director/Officer/HoD/Incharge.
4. It shall be ensured by the concerned Officer/ HoD/ Incharge that all the employees must use Face Mask/ Cloth and maintain proper social distance.
5. All the employees coming to office shall install Arogya Setu mobile app in case they have smart phones. If employees have feature phones then it is to be ensured by all Dean/Director/Officer/Incharge (including outstations) that a missed call is made to 1921 from the employee's phone.
6. In case an employee's place of residence happens to lie within a Containment Zone, such employee shall not leave the containment zone until the 'zone declaration order' has been withdrawn by the appropriate authority.
7. The instructions issued by PWD (B&R) in respect of use of Air Conditioners in office buildings shall be strictly followed.
8. All the Dean/Director/Officer/Incharge (including outstations) shall ensure compliance of social distancing norms hygiene practices among the employees. The DSW-cum-EO shall ensure regular sanitization of offices, files, office equipments, canteens and vehicles etc.

All the other conditions as mentioned in the order dated 03.05.2020 and 17.05.2020 shall remain as such. The above mentioned functioning and time table shall be followed in all Offices/ Departments/ Sections (including outstations) till further orders.

Sd/-
Registrar

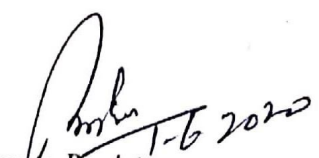
Endst. No. Admn./G-I/2020/1344-78

Dated: 01.06.2020

A copy of the above is forwarded to the following for information and necessary action, please.

1. Secretary to Vice-Chancellor for kind information of Worthy Vice-Chancellor, LUVAS, Hisar.
2. SPS to Vice-Chancellor, LUVAS, Hisar.
3. The Registrar, CCSHAU, Hisar.

4. All Deans/Directors/Offices/HoDs/Incharges/Sections (including outstations), LUVAS, Hisar.
5. The Chief Security Officer, CCSHAU, Hisar for necessary action.
6. Dean, IIVER, Bahu Akbarpur, Rohtak. Assistant Registrar (Internal), Office of Registrar, LUVAS, Hisar is requested to inform the Dean, IIVER, Bahu Akbarpur, Rohtak accordingly.
7. Incharge University Website. He is requested to upload the above orders on University Website for information to all concerned.
8. The Director, IPVS, LUVAS, Hisar is requested to supply a copy of these orders to all the affiliated institutes by e-mail.


Deputy Registrar
for Registrar