

DIRECTORATE OF EXTENSION EDUCATION, LUVAS, HISAR

No DEE/E-68/2020/512

Dated 06-06-2020

NOTIFICATION

In pursuance of the decision taken by the Academic Council in its 49th meeting held on 19.11.2019 vide item No 49A-16 regarding the proposal for the Establishment of Pashu Vigyan Kendra at Palwal (Distt. Palwal, the following instructions have been approved :-

A) **PVK at Palwal:-**There is no need to establish separate PVK at Palwal. LUVAS will take over the NIAW at Ballabgarh, which is just 15 KM away from Palwal.

B) **Tour programme and TA/DA issue:-** Teachers/ extension specialist posted/ stationed at RVDEC (HPVK) exclusively for extension services (e.g. Dr Davender Yadav, Dr Sujoy Khanna, Dr Jyoti Sunthwal etc) will report for all their extension activities (training, campaigns etc including tour programmes) to the DEE through Regional Director and TA/DA will be paid by the o/o DEE.

Teachers/extension specialists posted/stationed at PVK (including Dr Rakha Dahiya) will report to the DEE and TA/DA will be paid by the o/o DEE.

C) **Technical matters :-** For all the technical matters (including research projects, research reviews etc) all the teachers/scientists/extension specialists posted/stationed at RVDEC (HPVK) will be under RD and respective HODs (for any college where there is no HOD, they will be under Dean).

Extension specialists posted at PVK will be under respective HODs (for any college where there is no HOD, they will be under Dean).

D) **Administrative matters:-** All other administrative communications of all faculty stationed at RVDEC (HPVK) will be through RD to the DR. DR is the controlling officer for all the teachers/scientists/extension specialists posted/ stationed at RVDEC. Where there is no RD stationed at RVDEC, senior most faculty member will be the in-charge.

i) **SARs of faculty exclusively for extension services at RVDECs (HPVK):** RD/HOD/DEE will be the 1st/2nd and 3rd reporting authority (if

DEE



any faculty member is Major advisor of a PG student, his SAR will come through Dean PGS (4th RA) to DR. DR will finally comment for acceptance by the W/VC as all the RVDECs (HPVKs) are under the overall administrative control of Director of Research.

ii) **For SAR at PVK :-** HOD will be the 1st reporting authority (if any faculty member is Major advisor of a PG student, his SAR will come through Dean PGS (2nd RA) to DEE. DEE will finally comment for acceptance by the W/VC.

All the past orders will also be rectified in light of the above (Dr Sujoy Khanna, Asstt. Prof LPM, at RVDEC Karnal and Dr Y S Yadav, Asstt. Prof, CoDST at RVDEC Mahendergarh) i.e. their administrative control will be with DR. In future also, if any faculty member is posted/stationed at RVDEC, his technical control will be with his HOD and administrative control with DR.

E) The extension specialists/teachers exclusively for extension services at PVK and RVDEC(HPVK) will be responsible for the following districts :

- a) Extension specialist at Rohtak – for Jhajjar
- b) Extension specialist at Bhiwani – for Dadri
- c) Extension specialist at Gurugram– for Nuh
- d) Extension specialist at Faridabad – for Palwal
- e) Extension specialist at Jind – for Kaithal
- f) Extension specialist at Karnal – for Panipat & Kurukshetra
- g) Extension specialist at Sirsa – for Fatehabad
- h) Extension specialist at Ambala – for Punchkula & Yamunanagar
- i) Extension specialist at Sonapat
- j) Extension specialist at Mehendragarh
- k) Extension specialist at Rewari

F) Review of work of extension specialists/teachers exclusively for extension services :- There will be annual review of work in the form of presentation before a committee. The format of presentation will be designed by the o/o DEE.

The proposed committee is as under :

DEE	Chairman
HODs (Concerned)	member
DR & Dean	Special invitees


DEE

Districts where RVDEC is working in its own building, the post of DIO and DI lab will be merged into RVDEC. Where DI lab and RVDEC are working in two separate distant buildings, efforts will be made to combine them and there will be one SF scheme only.


Director of Extension Education

Endst. No. Admn.E-68/2020/512-537

Dated: 6-6-20 *Handwritten* 6-6-2020

Copy of the above is forwarded to the following

1. SVC to Vice-Chancellor, LUVAS Hisar for kind information to worthy Vice-Chancellor.
2. All Deans/Directors/Officers/HODs/Sections (including Outstations) for information and further necessary action, please.
3. Website In-charge, for uploading the notification on the university website.


Director of Extension Education